



Government of Pakistan

PAKISTAN TELECOMMUNICATION AUTHORITY

Headquarters, F-5/1, Islamabad, <http://www.pta.gov.pk>

No.1 /2014/Admin-I/PTA

Invitation to Bids Printing of Annual Report-2014

Sealed Bids are invited from well reputed GST & Income Tax registered firms from Islamabad/Rawalpindi for the printing of publication titled "PTA Annual Report - 2014".

Bid documents containing all terms and conditions can be obtained from the office of the undersigned (Room No. 214, 2nd Floor) during the working hours upon payment of Rs.200/- (in cash)-non refundable upto 21st October 2014 1030 hours. Bid documents can also be downloaded from PTA/PPRA websites for which the bidder will be required to make payment of Rs.200/- at the time of submission of bid.

The Bids shall reach to office of undersigned on or before 21st October 2014 up till 1030 hours, which will be opened on the same day at 1100 hours in the presence of the bidders.

Bid must be accompanied with bid security (refundable) amounting to Rs.8,000/-.

Authority reserves the rights to accept or reject any or all bids as per PPRA Rules.

Director (Administration)

Tel: 051-2878131



BIDDING DOCUMENT

The bid will be received on or before **21st October, 2014 upto 1030 hours** in the office of the undersigned at PTA Headquarters, Islamabad, and will be **opened on the same day at 1100 hours in PTA Auditorium.**

1. Name of Firm: _____
2. Address: _____
3. Contact Person: _____
4. Telephone No: _____
5. Fax No: _____
6. GST Reg. No: _____
7. National Tax Number: _____
8. Attachments
 - a. Attested copies of NTN & GST certificate.
 - b. Demand Draft/Pay order as earnest money Rs.8,000/- (refundable)

Terms & Conditions:

1. Tender Notice issued at the websites of PPRA/PTA is part of this contract document.
2. Tender should be addressed to the Director (Administration), Pakistan Telecommunication Authority, F-5/1, Islamabad.
3. GST should be **included** in the quoted price.
4. The rates quoted shall remain valid for 90 days after opening of bid.
5. Earnest money equal to Rs.8,000/- (Refundable) in the shape of pay order / Bank draft in favor of Pakistan Telecommunication Authority Islamabad should be enclosed with the tender (Cheque will not be accepted). Earnest money of successful bidder will be retained till the printing of Annual Report. Earnest money of unsuccessful bidder will be refunded after issuance of work order.
6. Soft copy of document will be provided to the successful bidder in word format by Economic Affairs Section of PTA.

7. The Printing of Annual Report-2014 should be according to quality, quantity and specification.
 8. Specimen of paper and title card should be attached with bid.
 9. Successful bidder shall be bound to print/deliver the printed Annual Report within 15 days after completion of final draft.
 10. Payment will be made in accordance with actual number of pages in printed reports at the quoted rater per page.
 11. Payment will be made within 30 working days after submission of Invoice.
 12. No transportation / carriage charges will be allowed.
 13. Taxes and duties will be deducted as per Government rules.
 14. Pakistan Telecommunication Authority, Islamabad reserves the right to accept or reject whole or partially the tender as per PPRA Rules.
- For any further clarification may contact the undersigned on Tel: 051 –2878131.

(Muhammad Muneer)
Assistant Director (Admin)

Bid Price Per Page for printing of Annual Report-2014
as per following specification

1.	No. of Books(copies)	700
2	No of Pages	100-120
3	Printing	4 Colors
4	Paper	135 grams (imported)
5	Paper Size	A4
6	Title	260 grams Hard Card with Matt Lamination
7	Binding	Gum/machine binding.
8	CD	CD in PDF format with printed name of the report alongwith Plastic Jacket, paste on the last page of each report.

Rs._____ per page (including GST)

Signature
With Stamp