



INVITATION TO BIDS

Pakistan Telecommunication (PTA) a Telecom regulatory authority invites sealed bids from distributors / suppliers/Contractors registered with Income Tax and Sales Tax Departments for supply of furniture to PTA Zonal Office Quetta.

Bidding documents, containing detailed terms and conditions, procedure for submission of bids, bid security, bid validity, opening of bid, clarification / rejection of bids etc. are available for the interested bidders at PTA Zonal Office Behind FIA building Samugli Road, Quetta. Price of bidding document is Rs. 500/ (non-refundable). Bidding documents can also be downloaded from PTA website i.e. www.pta.gov.pk free of cost.

The bids, prepared in accordance with the instructions in the bidding documents, must reach at PTA Zonal office Quetta on or before 11-4-2016 (1100 hrs). Bids will be opened on the same day at 1130 hrs. This advertisement is also avail on PPRA website i.e. www.ppra.org.pk

Zonal Director

Ph: 081-2829476, Fax: 081-2829477

PAKISTAN TELECOMMUNICATION AUTHORITY

SPECIAL STIPULATIONS

"Procurement of Furniture for PTA Zonal Office, Quetta"

The stipulations outlined hereunder in the form of a table summarize certain terms & conditions and these stipulations will be an integral part of the contract:

1	Tender will be evaluated on the lump sum basis as a whole price of the project, Whereas, the pricing and evaluation will be considered on the item rates. Final Payment will also be made by measuring actual quantities on itemized basis.	
2	No claim on Escalation during the currency of Contract will be entertained	
3	Arbitration	In case of any dispute or conflict between Contractor and Employer, the case will be referred to PC-1, PTA.
4	Amount of Earnest Money	2% of the total bid price.
5	Form of Earnest Money	Either a pay order or bank draft from schedule bank in favour of PTA.
6	Earnest Money	Earnest Money of successful bidder will be retained as part of retention Money. Earnest money of un-successful bidders will be returned on Employer issuing of Work Order but not later than 30 days from the date of opening tenders. If contractor fails to undertake the work within stipulated time period its 2% earnest money will be forfeited.
7	Retention Money	Retention Money is limited to 6% of the contract value. 2 % Earnest money of successful bidder will be converted into retention money and remaining 4% will be deducted from running payments.
8	Release of Retention Money	Retention Money will be released after 12 month(s) of successful completion of work.
9	Time of commencement of work	Within 07 days of the issuance of work order
10	Time of completion of supply and work	30 days from the commencement of work
11	Imposition of Penalty for non completion of the work within stipulated time	0.1% of the contract price per day of the unfinished work(s) on the date of completion and maximum upto the extent of 10 % of the project cost.
12	Incomplete tender/bids will be rejected forthwith.	
13	The work will be carried out under the technical guidance of Zonal Director (Quetta)	

“FURNITURE AT PTA ZONAL OFFICE QUETTA”

- 1. Special stipulations**
- 2. Bill of Quantities**
- 3. Draft Agreement**

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Zonal Office Quetta

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<http://www.pta.gov.pk>

14	All material will be checked and approved by the Zonal Director (Quetta) before commissioning of work.	
15	Provision of letter of Appreciation/work experience certificate from at least Two clients shall also be submitted along-with bid	
16	Bid money/ values in BOQ should be inclusive of all applicable taxes.	
17	Tax will be deducted as per GOP rules.	
18	Bid should be valid for 90 days from last date of submission of bids.	
19	Provision of copy of NTN & GST registration certificates along with bid is mandatory	
20	Bill should clearly indicate the NTN	
21	An agreement will be executed between the client and contractor on judicial paper of worth Rs. 100/-	
22	Vendor will be responsible for the fixing and provision of work at least one-year of warranty / support with labor and parts, or manufacturer warranty whichever is greater. The warranty period will be considered from the date of actual date of fixing and providing of furniture.	
23	Payment of the job will be made after successful work and issuance of completion certificate from PTA Zonal Purchase Committee.	
	<u>Contractor' Sign and Seal</u>	<u>Employer's sign and seal</u>

BOQ of Furniture for PTA Zonal Office Quetta

Sr #	Items	Specifications	Quantity	Unit Cost	Total Cost
1	Reception Counter	Wooden Reception counter 12 x 10 x 6 Lasani Board / Lamination with file rack and reception chair (Best Quality)	1		
2	Office Tables	Table 3 x 5 Top 8mm Glass with Side Rack & Executive Chair (Best Quality)	2		
		Table 2.5 x 4 with 4mm glass with side rack	1		
3	Dining Table with chairs	Dining table 24 x 4 lamination for office Mess (Best Quality)	1		
		Chairs for dining table (Best Quality)	22		
4	Office Chairs	Best quality wooden chairs with cushions	8		
Total Cost					

Note: The above quoted prices should be inclusive of fixation and transportation charges.

DRAFT AGREEMENT

THIS AGREEMENT is made at Quetta on the _____ between Pakistan Telecommunication Authority (hereinafter called "the Client") of one part and M/s. _____ (Hereinafter called "Contractor") of the other part.

WHEREAS the client is desirous that certain WORKS viz _____ and has accepted a Tender by the Contractor for the said works of amount equal to Rs. _____.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, Words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contractor hereinafter referred to.
2. The following documents shall be deemed to form, and be read and construed as, part of this Agreement:
 - a. Tender Notice.
 - b. Bill of Quantity (BoQ)
 - c. General conditions of Contract/ Special Stipulations.
 - d. Addenda and Corrigenda, if any, issue by the clients and duly accepted by the contractor at the signing of the Contract.
 - e. Earnest money/ Tender Guarantee
 - f. Notice of award by the Client
 - g. Form of Agreement/ Contract Agreement
 - h. Clients order to commence the work.
 - i. Limit of Retention Money.
 - j. Any Correspondence by the Clients/Contractor mutually accepted by the Client and the Contractor.
3. In consideration of the payments to be made by the Client to the Contractor as given in BOQ, the contractor hereby covenants with the Clients to the works in conformity in all respects with the provisions of the Contract.

4. The Clients hereby covenants to pay the Contractor in consideration of providing furniture at PTA Z/O Quetta, the contract Price at the times and in the manner prescribed by the Contract.

N WITNESS WHEREOF, The Client and the Contractor have executed this Agreement the day and the year first above written.

Signed and delivered by the client
Above named in the presence of

Contractor.(M/s.)

Signature _____

Name _____

N.IC. NO. _____

Witness 1

Signature _____

Name _____

N.IC. NO. _____

Client : PTA _____)

Signature _____

Name _____

NIC. NO _____

Witness 2

Signature _____

Name _____

NIC. NO _____