



Government of Pakistan

PAKISTAN TELECOMMUNICATION AUTHORITY

Headquarters F-5/1, Islamabad. <http://www.pta.gov.pk>

"SAY NO TO CORRUPTION"

INVITATION TO BID

For Supply of Oracle Database Software for 25 Users.

Pakistan Telecom Authority, (a telecommunication regulator in Pakistan) invites sealed bids from the original manufacturers / authorized distributors / authorized dealers etc. registered with Income Tax and Sales Tax Departments for supply of following IT Software:

Description of the Requirement IT Software	Quantity
Oracle Database Enterprise Edition12c (25 Users License) Software Update License and Support.	01

2. Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification / rejection of bids, performance guarantee etc. are available for the interested bidders at (www.pta.gov.pk). Price of the bidding documents is Rs. 500/- (non-refundable in form of pay order/DD in favor of Pakistan Telecommunication Authority). Bidding documents can also be downloaded from (www.pta.gov.pk) free of cost.
3. The bids, prepared in accordance with the instructions in the bidding documents, must reach at PTA Headquarters F-5/1, Islamabad on or before **07 June 2016 at 10:30 AM**. Technical Bids will be opened the same day at **11:00 AM**. This advertisement is also available on PPRA website at www.ppra.org.pk.

Deputy Director (ICT-I)

Pakistan Telecom Authority

Phone: 051-9225210, Fax Number: 051-9225368

Email address: shargeel@pta.gov.pk



BIDDING DOCUMENTS

Pakistan Telecommunication Authority intends to purchase and deploy Oracle Database Software for 25users. Detailed specifications of above-mentioned items are provided in this document. Notice of the bids issued on PTA’s/PPRA’s websites is the part of this contract document.

Terms and Conditions

1. DATE AND TIME OF RECEIPT OF BIDS:

- a. Bids documents duly completed will be received on or before **07th June, 2016** up to 10:30 AM. The submission and evaluation of bids will be carried out under the “Single Stage Two Envelop Procedure”. The Technical bids will be opened on the same day 11:00 AM in front of the bidder or bidder’s representative who may choose to attend.
- b. Bids should be addressed to the Deputy Director (ICT-I) Pakistan Telecommunication Authority, Headquarters F-5/1, Islamabad.
- c. Whereby the bid will comprise of single package containing two separate sealed envelopes. One envelop will contain the “Financial Proposal” and the second envelop will contain the “Technical Proposal”. Technically qualified companies will be informed to attend the financial bid opening. The financial bids of technically disqualified bidder will be returned un-opened. Minimum qualifying marks for participation in Financial bid opening is 60%.

2. COMPANY INFORMATION

- a. Name of Firm: _____
- b. Date of Establishment of Business _____
- c. (documentary proof of registration etc.): _____
- d. Address: _____
- e. Telephone No: _____ Fax No. _____
- f. GST Reg. No: _____
- g. National Tax No: _____

3. **EVALUATION CRITERIA**

- a. Work will be awarded to **financially lowest bidder**, subject to scoring at least 60 % marks in technical evaluation.
- b. Technical evaluation of IT equipment / software at Annex-B will cover comparison of quoted products with advertised specifications, whereas it does not carry marks.
- c. Technical evaluation of company profile at Annex-C is to filter companies having good support system and after sales services.
- d. If two or more bidders quote equal lowest price in Financial proposals, then the contract will be awarded to the one having greater technical marks, in technical bids.
- e. The bidder should quote its rates clearly for each item, in the Financial Proposal in both figures and words.

4. **EARNEST MONEY:**

- a. Earnest money in the shape of pay order / bank draft in favor of Pakistan Telecommunication Authority, Islamabad amounting to 2% of the total bid **should only be attached with the Financial Proposal** (Cheques will not be accepted).
- b. **FINANCIAL BID not accompanied with earnest money will be rejected without any right of appeal.**
- c. Earnest money of successful bidder will be retained for 1 year period whereas earnest money of unsuccessful bidders will be returned within 30 days on its written request after financial bid opening.

5. **PRICES:**

- a. **The bidder should quote its rates clearly, in the Financial Proposal in both figures and words.**
- b. **Contract will be made as per the criteria mentioned at para 3(a).**
- c. The rates quoted shall remain valid for three months of financial bid opening.
- d. Bid shall be in Pak rupees only and inclusive of all taxes i.e. GST etc.
- e. No transportation/carriage charges will be allowed.

6. PAYMENT PROCEDURE:

- a. No advance payment shall be made against the supply of software mentioned in this bidding document. Payment of bill shall be made after supply and successful deployment of software at PTA Headquarters and issuance of satisfactory completion/stock verification certificate by PC-I.
- b. Payment shall be made after deduction of all applicable taxes i.e. Income Tax etc. as per government rules.

7. SOFTWARE:

- a. The software mentioned in this document **should not be pirated.**
- b. The software should be arranged through the legal channels by providing all duties/taxes (if any) levied by the Govt. and towards this end.

8. DELIVERY PERIOD:

- a. Delivery of items to be made within (10) Ten Days after issuance of supply order. After expiry of delivery time supply order shall stand canceled and earnest money will be forfeited.
- b. Vendor will be responsible for the safe supply and deployment of software at PTA H/Qs Islamabad with the provision of at least one year free updates / support mentioned at term 10.

9. AUTHORIZED DEALER/DISTRIBUTOR/PARTNER:

Bidder shall be authorized dealer/reseller/distributor/supplier/partner of the quoted brand.

10. SOFTWARE UPDATES:

- a. Vendor will be responsible for the provision of free updates / support for one year.
- b. The updates/support period will be considered from the date of actual date of deployment.

11. INTEGRAL PART:

Annex-A is part of financial proposal, whereas Annex-B and Annex-C are part of technical proposal, which may be read/filled carefully, signed and stamped by the bidder.

12. DISQUALIFICATIONS:

Offers are liable to be rejected if, there is any deviation from the instructions as laid down in the bid document i.e.

- a. Financial bid is submitted without the required earnest money.
- b. Offers are received after specified date and time.
- c. Specification and other requirements are not properly adhered to or different from those given in the bidding documents.
- d. GST and NTN certificates are not attached.
- e. Supplier is not an authorized dealer/reseller partner and warranty provider of the principal manufacturer for Pakistan.

13. COMPANY'S PROFILE:

Company profile is the part of technical proposal.

14. CERTIFICATION (Optional):

The bidder should provide copies of certificates related to the product e.g. ISO certification/
Partnership Certificate

15. AFFIDAVIT:

Affidavit on **Legal Paper** to the effect that the firm has not been black listed by any government/semi government/autonomous body or company.

16. RIGHTS RESERVED:

Pakistan Telecommunication Authority Islamabad reserves the rights to cancel the bids, accept or reject any bid as per PPRA rules.

17. CHECKLIST:

- a.** Earnest money in shape of bank draft/pay order. (Yes/No)
(cheques are not acceptable)
- b.** Company's Profile as a part of technical proposal. (Annex C) (Yes/No)
- c.** List of such projects handled with copies of supply order. (Yes/No)
- d.** List of clients with telephone numbers and addresses. (Yes/No)
- e.** List of employees including technical staff for this project. (Yes/No)
- f.** Affidavit on legal paper for not being black listed. (Yes/No)
- g.** Copies of authorized dealership/partnership etc. of the principal manufacturer for Pakistan. (Yes/No)

Deputy Director (ICT-I)

Proposal (Bid Format):

Annex-A

Date: _____

Company Name: _____

Required Specification	Quoted Specification (With Brand Name)	Unit Price <i>Inclusive of GST</i>	Qty	Total Price Inclusive of GST
Supply and deployment of Oracle Database Enterprise Edition12c (25 Users License) Software Update License and Support.				

Authorized Signature of bidder with seal stamp

MANDATORY TECHNICAL SPECIFICATIONS **Annex-B**
(To be included in Technical Proposal) **TECHNICAL SPECIFICATIONS**

S.No.	Description	Requirement
A	Supply and deployment of Oracle Database Enterprise Edition12c (25 Users License) Software Update License and Support.	Supply and deployment of Oracle Database Enterprise Edition12c (25 Users License) Software Update License and Support.

Note: Anne- B is compulsory

Authorized Signature of bidder with seal stamp

Company Profile

Part A) Mandatory Requirement				
1	Firm has to produce Sales Tax and Income Tax Registration.			
2	Firm has to produce Authorization dealer, partner, etc Certificate for Pakistan.			
3	Earnest Money enclosed.			
4	At least one years' experience in Pakistan.			
5	Presence in Pakistan			
Part B) General Evaluation				
Sr. #	Attributes	Max. Score	Points Earned	Criteria
1	Detail of Offices	10		Firm has sales and services offices in Islamabad/Rawalpindi, with proof of authorized service provider from principal manufacturer. (10 Marks for presence of Office in Islamabad/Rawalpindi)
2	Support	10		Firm has 24X7 support (10 Marks) Firm has 8X5 support (7 Marks)
3	Total strength of relevant Technical Staff (List shall be attached with name, designation, qualification and related experience).	10		Firm has 6 or more than 6 relevant technical staff in Pakistan. (10 Marks) Firm has 3 and up to 5 relevant technical staff in Pakistan. (7 Marks) Firm has minimum 2 relevant technical staff in Pakistan. (4 Marks)
4	Firm Experience (minimum one years' experience required)	10		02 Marks will be given for each year of experience beyond one year of mandatory experience.
5.	Partnership level with the manufacturer	10		Platinum : 10 Marks Gold: 7 Marks Silver: 5 Marks
6.	Projects completed of similar nature (documentary proof be provided i.e. Supply Orders etc.)	10		02 Marks will be awarded for each project of same nature (at least 25 users deployment in each project).
Total		60		

Note: *Minimum technical qualifying marks are 60% in above table whereas specifications of equipment i.e. Annex "B" shall be compulsory.*