

**“Installation & Repair/Maintenance of Sign Board,
PTA HQ's, F-5/1, Islamabad”**

TENDER DOCUMENTS

- 1. Special stipulations**
- 2. Bill of Quantities**
- 3. Draft of Agreement**

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PAKISTAN TELECOMMUNICATION AUTHORITY

SPECIAL STIPULATIONS

Installation & Repair/Maintenance of Sign Board,PTA HQ's, F-5/1, Islamabad

	The stipulations outlined hereunder in the form of a table summarize certain terms & conditions and these stipulations will be an integral part of the contract:	
1	Tender will be evaluated on the lum sum basis as a whole price of the project,whereas, the pricing and evaluation will be considered on the item rates. Final Payment will also be made by measuring actual quantities on itemised basis.	
2	No claim on Escalation during the currency of Contract will be entertained	
3	Arbitration	In case of any dispute or conflict between Contractor and Employer, the case will be referred to PC-I, PTA.
4	In case of increase in quantities more than 15%, the prior approval of competent authority of Employer must be obtained otherwise no claim will be entertained on excess quantities	
5	Employer has full right to execute any portion of work or whole work or cancel the execution of whole work and full right to increase or decrease the quantum of work or quantities.	
6	Amount of Earnest Money	2% of total quoted rate of tender amount.
7	Form of Earnest Money	Either a pay order or bank draft from scheduled bank in favour of PTA.
8	Earnest Money	Earnest Money of successful bidder will be retained as part of retention Money.Earnest money of un-successful bidder will be returned on issuing of Work Order to successful bidder.
9	Retention Money	Retention Money is limited to 6% of the contract value.Balance of 4 % retention money of successful bidder will be deducted from running bills.
10	Release of Retention Money	Retention Money will be released after 06 month(s)of completion of work subject to no complaint.
11	Time of commencement of work	Within 7 days of the issuance of work order
12	Time of completion of work	30 days from the commencement of work
13	Imposition of Penalty for non completion of the work within stipulated time	0.1% of the contract price per day of the unfinished work on the date of completion and maximum upto the extent of 10 % of the work on the completion date.
14	Insurance against injury to workmen	Safety of its employee from injury will be responsibilty of the contractor.
15	Incomplete tender/bids will be rejected forthwith.	

16	You will work under the technical guidance of Deputy Director(Civil Works)
17	All material/equipment will be checked and approved by the Deputy Director(Civil Works) before commissioning of work
18	Tax will be deducted as per GOP rules.
19	Provision of NTN/ GST certificates alongwith the bid whatsoever is applicable is mandatory.
20	Bill should clearly indicate the NTN/GST numbers.
21	An agreement will be done between the client and contractor on judicial paper of worth Rs. 100/-
22	Full and Final Payment will be made within 30 days after successful completion of work on submission of bill and after getting approval from the Competent Authority.
23	In case of any circumstances which are beyond the control of contractor as well as client. Force Majieure will be applicable.
24	All items should be covered with one year warranty on Stamp paper of Judicial value of Rs.100.
25	In case of any conflict between unit rate and total amount, unit rate quoted will be used to calculate the total amount.
26	Bid should be submitted on original BOQ issued to vendor and shall be rejected if quoted on other paper/medium
27	No addition /ommission will be accepted in the BOQ item from vendor and if done so bid will be rejected forthwith.
28	Bid Should be valid for 90 days from the last date of submission.
29	Payment will be made after the successful completion of work subject to verification of DD(CW).

BoQ for Installation and Repair/Maintenance of Sign BoardNG F-5/1, ISLAMABAD.

Sr.n	Description of Items	Qty	Unit	Rate	Amount
1	Providing & Fixing four colour digital printing of 2 x PTA sign board (each of size 65' x 4' finished size) on 3M panaflex skin vinyl coating at the back with view tech machine in approved colour and design. This includes the removing and dismantling of old skin and installation of new skin, complete in all respect and as per satisfatcion of engineer in charge.	520	Sft		
2	Providing and fixing of 4mm MS sheet PTA Logo of size (14' x 8') with red oxide paint and fixing of imported reflector with 02 water proof search lights installed on old main fram complete in all respect as per design.	1	Job		
3	Providing and applying of 02 coats of red oxide make Berger/ICI paint to the internal structure of signboards by removing the rust and paint through sand papers and grinding. Complete in all respect	520	Sft		
4	Providing and fixing of 36 watt 4 feet new tube rods make Philips or eq. with holder/Patti complete in all respect along with wiring.	50	Each		
5	Proper Fixing of tube rods on 1.5" x 1/2" on MS square pipe duly painted with red oxide with provision of pipe, tube holder and welding works. 04 Lines of Pipe in each board complete in all respect and electric wires properlt concealed and tied.	2	Job		
6	Providing and fixing of electronic choke as approved by the engineering inch are complete in all respect.	30	Each		
7	Providing and fixing of widow shutter on back side of board used 18 gauge Z- Section pipe with complete welding , locking arrangement , Hinges and complete paint all as specified. (Note: Old Ms sheet will be used installed on board only pipe and fitting including welding has to be done, Existing board can be inspected)	520	Sft		
Total Cost Rs:					-

AGREEMENT

THIS AGREEMENT is made at Islamabad on the -----between Pakistan Telecommunication Authority (hereinafter called “the Client”) of one part and M/s.- -----(hereinafter called “Contractor”) of the other part.

WHEREAS the client is desirous that certain WORKS viz _____ and has accepted a Tender by the Contractor for the said works of amount equal to Rs. _____.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, Words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contractor hereinafter referred to.
2. The following documents shall be deemed to form, and be read and construed as, part of this Agreement:
 - a) Tender Notice.
 - b) Bill of Quantity (BoQ)
 - c) General conditions of Contract/ Special Stipulations.
 - d) Addenda and Corrigenda, if any, issue by the clients and duly accepted by the contractor at the signing of the Contract.
 - e) Earnest money/ Tender Guarantee
 - f) Notice of award by the Client
 - g) Form of Agreement/ Contract Agreement
 - h) Clients order to commence the work.
 - i) Limit of Retention Money.
 - j) Any Correspondence by the Clients/Contractor mutually accepted by the Client and the Contractor.
3. In consideration of the payments to be made by the Client to the Contractor as given in BOQ, the contractor hereby covenants with the Clients to _____ the works in conformity in all respects with the provisions of the Contract.
4. The Clients hereby covenants to pay the Contractor in consideration of the renovation, completion and maintenance of Works, the contract Price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF, The Client and the Contractor have executed this Agreement the day and the year first above written.

Signed and delivered by the client

Above named in the presence of

Contractor. (M/s.-----)

Signature-----

Name-----

N.IC. NO.-----

Client : PTA

Signature-----

Name-----

NIC. NO.

Witness 1

Name-----

Signature

NIC NO.-----

Name-----

Signature

NIC NO.-----