



Government of Pakistan

# PAKISTAN TELECOMMUNICATION AUTHORITY

PTA Headquarters F-5/1, Islamabad

<http://www.pta.gov.pk>

## TENDER NOTICE

Tender No. 2/II/2015

Sealed bids are invited from civil contractors having valid C-6 registration with PEC for the year 2014 for **"Repair/Maintenance of Cafeteria's in PTA HQ's, F-5/1, Islamabad"** at PTA Headquarters, F-5/1, Islamabad. Bidding documents can be collected from the office of Deputy Director (Civil Works) during working hours i.e. 0830-1630 (Monday – Friday) having presented a request on the company's letter head along with cash payment of Rs.1000/- up to **11-6-2015**. Same can also be downloaded from PTA website for which Pay order/Demand draft in favour of PTA amounting to Rs.1000/- would need to be presented at the time of participation/submission of bidding documents.

### TERMS AND CONDITIONS

1. Sealed bids along with earnest price equal to 2 % of the bid price should reach in the office of the undersigned up to **11-6-2015 at 1100 hours** by hand or through registered post. The bids will be opened on the same day at 1130 hours by the purchase committee in the presence of bidders or their representatives in **Conference Room, PTA Headquarters, F-5/1**.
2. Bids without 2 % earnest money will be rejected forthwith.
3. PTA may reject all bids or proposals as per PPRA rules.
4. Tender advertisement is also available on following websites:
  - a. PPRA website i.e. [www.ppra.org.pk](http://www.ppra.org.pk)
  - b. PTA Website i.e. [www.pta.gov.pk](http://www.pta.gov.pk)

**Deputy Director (Civil Works)**

**Ph: 9225357, 9225352**

**“Repair/Maintenance of Cafeteria’s in PTA HQ’s,  
F-5/1, Islamabad”**

# **TENDER DOCUMENTS**

- 1. Special stipulations**
- 2. Bill of Quantities**
- 3. Draft of Agreement**

***PAKISTAN TELECOMUNICATION AUTHORITY  
PTA HQs, F-5/1, Islamabad.  
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PAKISTAN TELECOMMUNICATION AUTHORITY		
<u>SPECIAL STIPULATIONS</u>		
<u>Repair/Maintenance of Cafeteria's in PTA HQ's, F-5/1, Islamabad</u>		
	The stipulations outlined hereunder in the form of a table summarize certain terms & conditions and these stipulations will be an integral part of the contract:	
1	Tender will be evaluated on the lum sum basis as a whole price of the project, whereas, the pricing and evaluation will be considered on the item rates. Final Payment will also be made by measuring actual quantities on itemised basis.	
2	No claim on Escalation during the currency of Contract will be entertained	
3	Arbitration	In case of any dispute or conflict between Contractor and Employer, the case will be referred to PC-I, PTA.
4	In case of increase in quantities more than 15%, the prior approval of competent authority of PTA must be obtained otherwise no claim will be entertained on excess quantities	
5	PTA has full right to execute any portion of work or whole work or cancel the execution of whole work and full right to increase or decrease the quantum of work or quantities.	
6	Amount of Earnest Money	2% of total quoted rate of tender amount.
7	Form of Earnest Money	Either a pay order or bank draft from scheduled bank in favour of PTA.
8	Earnest Money	Earnest Money of successful bidder will be retained as part of retention Money. Earnest money of un-successful bidder will be returned on issuing of Work Order to successful bidder.
9	Retention Money	Retention Money is limited to 10% of the contract value. Balance of 8 % retention money of successful bidder will be deducted from running bills.
10	Release of Retention Money	Retention Money will be released after 12 month(s) of completion of work subject to no complaint.
11	Time of commencement of work	Within 7 days of the issuance of work order
12	Time of completion of work	45 days from the commencement of work
13	Imposition of Penalty for non completion of the work within stipulated time	0.1% of the contract price per day of the unfinished work on the date of completion and maximum upto the extent of 10 % of the work on the completion date.
14	Insurance against injury to workmen	Safety of its employee from injury will be responsibility of the contractor.
15	Incomplete tender/bids will be rejected forthwith.	
16	You will work under the technical guidance of Deputy Director(Civil Works)	
17	All material/equipment will be checked and approved by the Deputy Director(Civil Works) before commissioning of work	
18	Tax will be deducted as per GOP rules.	
19	Provision of NTN/ GST certificates alongwith the bid whatsoever is applicable is mandatory.	
20	Bill should clearly indicate the NTN/GST numbers.	
21	An agreement will be done between the client and contractor on judicial paper of worth Rs. 100/-	
22	Full and Final Payment will be made within 30 days after successful completion of work on submission of bill and after getting approval from the Competent Authority.	

23	In case of any circumstances which are beyond the control of contractor as well as client. Force Majieure will be applicable.
24	All items should be covered with one year warranty on Stamp paper of Judicial value of Rs.100.
25	In case of any conflict between unit rate and total amount, unit rate quoted will be used to calculate the total amount.
26	Bid should be submitted on original BOQ issued to vendor and shall be rejected if quoted on other paper/medium
27	No addition /ommision will be accepted in the BOQ item from vendor and if done so bid will be rejected forthwith.
28	In case of any cutting/over righting, bidder will submit a certificate along with the bid that the all cuttings and changes have been made by him prior to opening of bid. In case of non submission of certificate the bid will be rejected.
29	Bid Should be valid for 90 days from the last date of submission.
30	Payment will be made after the successful completion of work subject to verification of DD(CW).

## **BOQ FOR REPAIR/MAINTENANCE OF CAFETERIA'S IN PTA HQ BUILDING**

### **1. OFFICER CAFETERIA**

Sr.n	Description of items	Qty	Unit	Rate	Amount
<b>Civil work</b>					
1	<b>Dismantling of Existing tiles</b>	2600	Sq.ft.		
	Removing of old granite tiles and cleaning the sight complete in all respect.				
2	<b>PCC (1:2:4)</b>	280	Sq.ft.		
	Providing and laying PCC (1:2:4) 3" Thick complete in all respect.				
3	<b>Plaster Patch Work</b>	100	Sq.ft.		
	Providing and applying Cement plaster patch work 19mm thick in C:M (1:4) complete in all respect.				
4	<b>Spd Off White</b>	3100	Sq.ft.		
	Providing and applying of 02 Coats of Spd off white/White Paint Berger make color as per requirement before applying scraping of old paint where required complete in all respect. Including preparation of base for paint.				
5	<b>Enamel Paint</b>	1011	Sq.ft.		
	Providing and applying of 02 Coat VIP Matt finish enamel paint all rounder Berger Robialcc or equivalent on windows doors, grill etc. color as per requirement complete in all Respect.				
6	<b>Fixing of marble tiles (Parlino)</b>	1708	Sq.ft.		
	Providing and fixing of marble tiles (parlino) of size 1' x 2'x 20 mm thick fixed with cement mortar (1:4) with chemical polishing complete in all respect all as specified.				
7	<b>Botisina Flower</b>	586	Sq.ft.		
	Providing and fixing of marble tiles (Botisina flower) of size 1' x 1'x 12mm thick fixed with cement mortar (1:4) with chemical polishing complete in all respect all as specified.				
8	<b>Bitumen Coating</b>	3229	Sq.ft.		

	Providing and applying 02 coat of Hot bitumen up to 2nd floor complete in all respect all as specified.				
9	<b>Installation of Vanity</b>	2	No's		
	Providing and fixing of Vanity make ceramic of Porta or imported with complete cabinet and granite marble complete in all respect.				
10	<b>Kitchen Tiles</b>	286	Sq.ft.		
	Providing and fixing of kitchen tiles make master of size (1.5' x 1.5') and removing of tiles fixed with cement mortar of (1:4) complete in all respect.				
11	<b>Repair of Partition (Item can be inspected on site )</b>				
i	<b>Channel</b>	19	Rft.		
	Providing and fixing of heavy duty MS "U" Channel complete in all respect.				
ii	<b>Roller</b>	9	No's		
	Providing and fixing heavy duty Guide Ruler complete in all respect.				
iii	<b>Bed Grip Strip With Griper</b>	19	No's		
	Providing and fixing of Aluminum Tee Section with Plastic griper complete in all respect.				
12	<b>Blinds</b>	550	Sq.ft.		
	Providing and fixing best quality vertical Blinds 5" wide design as per approval of engineering in charge.				
13	<b>Stainless steel kitchen cabinet</b>	85	Sq.ft.		
	Providing and fixing of 18 Gauge make stainless steel cabinet with complete locking arrangement complete in all respect				
14	<b>Kitchen hood</b>	39	Sq.ft.		
	Providing and fixing of stainless steel 18 gauge Fire hood of Size 3' x 13' complete in all respect all as specified.				
15	<b>Marble Granite</b>	24	Sq.ft.		
	Providing and fixing of Black Granite marble tiles with complete hole of sink all as specified.				
16	<b>New Glass Counter 7' x 5' x1.5'</b>	1	Job		
	Providing and fixing of new glass counter of 7' x 5' x 1.5' with complete locking arrangement all as specified.				

17	<b>Spirit polishing</b>	200	Sq.ft.		
	Providing and applying of spirit polishing on old work complete in all respect.				
18	<b>Stair railing</b>	80	Rft.		
	railing as per design by the engineering in charge complete in all respect.				
19	<b>Fiber canopy on windows</b>				
	Providing and fixing of 03 ply fiber shed on windows up to 3rd floor with complete angle iron frame complete in all respect all as specified.	160	Sq.ft.		
<b>Plumbing Work</b>					
1	<b>Bottle Trap for vanity</b>	2	No's		
	Providing and fixing of Bottle trap of chromium complete in all respect all as specified.				
2	<b>Sink Mixer make master</b>	2	No's		
	Providing and fixing of sink mixer make master complete in all respect as per satisfaction of engineering in charge.				
3	<b>PVC Pipe 4"</b>	50	Rft.		
	Providing and laying of PVC Pipe class- B ,4" Dia. with complete fitting all as specified.				
a	Tee 4"	4	No's		
b	Elbow	3	No's		
4	<b>Pac Pipe 3"</b>	30	Rft.		
	Providing and laying of PVC Pipe class- B ,4" Dia. with complete fitting all as specified.				
a	Elbow 3"	2			
b	Plug Tee	1			
5	<b>P-Trap</b>	4	No's		
	Providing and fixing of 4" Dia. P-Trap make PVC Heavy duty complete in all respect.				
6	<b>Floor Trap</b>	2	No's		
	Providing and fixing of stainless steel 6" x 6" floor trap complete in all respect all as specified.				

7	<b>Basin Mixer</b>	2	No's		
	Providing and fixing of basin mixer make (MASTER) of premium quality complete in all respect as per satisfaction of engineering in charge.				
8	<b>Stainless steel kitchen sink (commercial) (40" x 24" x 7")</b>	2	No's		
	Providing and fixing of stainless steel commercial of size 40" x 24" x 7" make imported complete in all respect all as specified.				
<b>Electric work</b>					
1	<b>Air Cutter (Make Acson) 6 Ft</b>	2	No's		
	Providing and fixing of Air make Acson or Equivalent of 6 Rft. complete in all respect all as specified.				
2	<b>Insect killer Imported 2ft</b>	2	No's		
	Providing and fixing of Insect killer imported make (krikri) complete installation all as specified.				
3	<b>Wall breaket fan (Pak)</b>	8	No's		
	<b>Total Estimated Cost (A) Rs:</b>				
<b><u>2. STAFF CAFETERIA</u></b>					
<b>Sr.n</b>	<b>Description of items</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
<b>Civil work</b>					
1	<b>Dismantling of Existing tiles</b>	660	Sq.ft.		
	Removing of old granite tiles and cleaning the sight complete in all respect.				
2	<b>Spd Off White</b>	2303	Sq.ft.		



	Providing and applying of 02 Coats of Spd off white/White Paint Berger make color as per requirement before applying scraping of old paint where required complete in all respect. Including preparation of base for paint.				
3	<b>Enamel Paint</b>	200	Sq.ft.		
	Providing and applying of 02 Coat VIP Matt finish enamel paint all rounder Berger Robialac or equivalent on windows doors, grill etc. color as per requirement complete in all Respect.				
4	<b>Glass partition</b>	80	Sq.ft.		
	Providing and fixing of 12mm Glass partition with door and fixing of locking arrangement complete in all respect.				
5	<b>Open able windows</b>	72	Sq.ft.		
	Providing and fixing of open able sliding windows Aluminum window (deluxe model) Powder coating Extruded section 1524mm height as specified with Aluminum fly screening complete in all respect including all required fittings and sealing.				
6	<b>Ceramic Tiles</b>	100	Sq.ft.		
	Providing and fixing of ceramic tiles 8" x 10" with fixing of bond complete in all respect all as specified make master.				
7	<b>Fixing of marble tiles (Parlino)</b>	660	Sq.ft.		
	Providing and fixing of marble tiles (parlino) of size 1' x 2'x 20mm thick fixed with cement mortar (1:4) with chemical polishing complete in all respect all as specified.				
8	<b>Stainless steel kitchen cabinet</b>	70	Sq.ft.		
	Providing and fixing of 18 Gauge make stainless steel cabinet with complete locking arrangement complete in all respect				
<b>Plumbing Work</b>					
9	Stainless steel kitchen sink (commercial) (40" x 24" x 7")	2	No's		
10	<b>Sink Mixer make master</b>	2	No's		

	Providing and fixing of stainless steel commercial of size 40" x 24" x 7" make imported complete in all respect all as specified.				
11	<b>03 Burner stainless counter</b>	1	Job		
	Providing and fixing of stainless steel burner with 03 9" burner with complete fitting all as specified.				
<b>Electric work</b>					
1	<b>Wall breaket fan (Pak)</b>	6	No's		
	Providing and fixing of 14" wall breaket Fan Pak make complete in all respect all as specified.				
	<b>Total Estimated Cost (B) Rs:</b>				
	<b>Grand Total Cost (A+B) Rs:</b>				

## **AGREEMENT**

THIS AGREEMENT is made at Islamabad on the dated 26 June, 2014 between **Pakistan Telecommunication Authority** (hereinafter called “the Client”) of one part and **M/s. Quick Construction Company, Islamabad** (hereinafter called “Contractor”) of the other part.

WHEREAS the client is desirous that certain WORKS viz **Repair/Maintenance of Cafeteria’s in PTA HQ’s, F-5/1, Islamabad** and has accepted a Tender by the Contractor for the said works of \_\_\_\_\_ amount \_\_\_\_\_ equal \_\_\_\_\_ to \_\_\_\_\_

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NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, Words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contractor hereinafter referred to.
2. The following documents shall be deemed to form, and be read and construed as, part of this Agreement:
  - a) Tender Notice.
  - b) Bill of Quantity (BoQ)
  - c) General conditions of Contract/ Special Stipulations.
  - d) Addenda and Corrigenda, if any, issue by the clients and duly accepted by the contractor at the signing of the Contract.
  - e) Earnest money/ Tender Guarantee
  - f) Notice of award by the Client
  - g) Form of Agreement/ Contract Agreement
  - h) Clients order to commence the work.
  - i) Limit of Retention Money.
  - j) Any Correspondence by the Clients/Contractor mutually accepted by the Client and the Contractor.

3. In consideration of the payments to be made by the Client to the Contractor as given in BOQ, the contractor hereby covenants with the Clients to \_\_\_\_\_ the works in conformity in all respects with the provisions of the Contract.
4. The Clients hereby covenants to pay the Contractor in consideration of the renovation, completion and maintenance of Works, the contract Price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF, The Client and the Contractor have executed this Agreement the day and the year first above written.

Signed and delivered by the client  
Above named in the presence of

Contractor:  
\_\_\_\_\_

Client:  
**PTA**

Signature-----

Signature-----

Name-----

Name -----

N.IC.: -----

NIC.: -----

**Witness 1**

**Witness-2**

Name-----

Name-----

Signature

Signature

NIC N.-----

NIC N.-----