

ANNEX A

CHECKLIST OF MATERIALS TO BE SUBMITTED WITH THE APPLICATION

Document	Attached (Tick if document is attached)	No. of Pages	Remarks (if any)
1. Letter of Application (Complete details of the contact person, Office address, Email, Telephone no. and Fax no.)			
2. Initial Fees: Processing Fee: US \$ 500 (or equivalent in Pak Rupees)			
LL Licence US \$ 10,000 (or equivalent in Pak Rupees per Region)			
LDI Licence US \$ 500,000 (or equivalent in Pak Rupees)			
Radio Frequency Spectrum (if applicable)			
3. Stand by Letter of Credit (for LDI Licence Applicant only)			
4. Company information: True copy of Certificate of Incorporation/registration			
5. True copy of Memorandum and Articles of Association (Clauses relating Telecom Business may please be highlighted)			
7. List of Directors with details of their shareholdings, and relation to other Operators and applicants for a Licence			

8.	Shareholders with Details of Equity ownership (The company shall not be a single member company atleast two directors are required)			
9.	List of Shareholder Affiliates that are Operators or applicants for a Licence, and description of relation to Applicant			
10.	Certified Copies of valid National Identity Card (for Pakistan National)/ Passport (for foreign nationals) and other antecedents of the Directors and authorized representatives of the company.			
6.	Provide undertaking for the following: i. That the Company or its Directors have never been declared insolvent by a court of law ii. That the Directors of the company have never been convicted by a court of law for major offences or unethical/immoral turpitude (other than minor offences) iii. That neither the applicant Company nor its group/consortium members are defaulter (s) with reference to other PTA licenses/transactions			
7.	National Income Tax Number (if any)			
8.	Certificate on original letter head from the Group/Joint venture/Consortium members that they are the participants for LL/LDI license in Pakistan through the applicant company.			
9.	Certificate of good standing with the fiscal administration			
10.	Resolution of the Board of Directors of the Applicant authorizing the person who submits and signs the Letter of Application.			

11.	Special Power of Attorney granted to the person who submits and signs the Letter of Application			
12.	Brief Description of Telecommunications Qualifications and Experience of the Applicant, its key management personnel and its shareholders			
13.	<p>Brief Description of the Applicant's Business Plan for the initial five years of operation:</p> <ul style="list-style-type: none"> a. Feasibility of the project b. Statement showing initial cost of the project. c. Details of others projects currently managed by the company and the bank balance attributable for these projects. Also Audited financial statements of these projects shall also be provided. d. Forecast of balance sheet e. Profit and loss and cash flow statement for five years 			
14.	<p>Brief Description of Committed Financial Resources:</p> <ul style="list-style-type: none"> a. Company's bank statement for the last six months shall be furnished in which the average balance shall be more than the amount of investment required. In case of a company newly formed the documentary evidence of sources of funds available in the bank statement shall be furnished (e.g equity/loan e.t.c) b. Personal bank statements of sponsor directors in case committed financial resources includes loans from director. c. Sources of funds for investment, along with evidence showing sources through 			

	which funds have been generated.			
15.	<p>Technical Plan including:</p> <p>Detailed network plan</p> <p>Details of equipment to be installed duly reconciled with project cost and balance sheet.</p>			
16.	Radio Spectrum Requirements (including, if applicable, a completed Radio Frequency Spectrum Request Form)			
17.	<p>Affidavit</p> <p>(On Rs. 20 Stamp Paper, Sample attached at Flag A)</p>			