



Government of Pakistan  
**PAKISTAN TELECOMMUNICATION AUTHORITY**  
[www.pta.gov.pk](http://www.pta.gov.pk)

Tender No.6/II/2021

## INVITATION TO BID

### **For Repair/Maintenance of Zonal office Building, Saddar, Rawalpindi**

Pakistan Telecommunication Authority, Government organization invites sealed bids from the civil engineering contractor firms enlisted in C-6 category of relevant fields of PEC for year 2021 and duly registered with Income Tax/ Sales Tax Departments and on ATL of FBR and having minimum 3 years of experience of civil works.

Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification / rejection of bids, performance guarantee etc. are available at the office of undersigned. Price of the bidding documents is Rs. 500/- (non-refundable cash /pay order in favour of PTA). Bidding documents can also be downloaded from [www.pta.gov.pk](http://www.pta.gov.pk) free of cost.

The bids, prepared in accordance with the instructions in the bidding documents, must reach at PTA HQs addressed to undersigned on or before 5 August 2021 by 10:30 AM. Technical bids will be opened the same day at 11:00 AM. This advertisement is also available on PTA & PPRA website at [www.ppra.org.pk](http://www.ppra.org.pk).

**Engr. Asif Saeed, Director (Civil Works)**  
**PTA HQs, F-5/1, Islamabad**  
**Phone: 051-2878114 Fax: 051-2878149**  
**Email Address: [asifsaeed@pta.gov.pk](mailto:asifsaeed@pta.gov.pk)**

**“Tender for Repair/Maintenance of Zonal Office  
Building, Saddar, Rawalpindi”**

## **BID DOCUMENTS**

1. General instructions/ Special stipulations
2. Bid Performa/BoQ/ Financial Bid
3. Draft of agreement

**PAKISTAN TELECOMUNICATION AUTHORITY**  
**PTA HQs, F-5/1, Islamabad.**  
**Ph.: 051-2878114**  
**Fax: 051-2878149**  
**<http://www.pta.gov.pk>**

### ***General Instructions***

1. Pakistan Telecommunication Authority, Government organization invites sealed bids from the civil engineering contractor firms enlisted in C-6 category of relevant fields and duly registered with Income Tax/ Sales Tax Departments and on ATL of FBR and having minimum 3 years of experience of civil works for Repair/Maintenance of Zonal office Building, Saddar, Rawalpindi.
2. The Bidder has to survey the site for identifying actual BOQ and submit financial bid according to that.
3. The services will be hired according to **PPRA Single stage – two envelop procedure.**
4. Salient aspects of single stage – two envelop procedure are enumerated below:-
  - a. The bid shall comprise a single package containing two separate envelops. Each envelope shall contain separately the financial proposal and the technical proposal;
  - b. The envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion;
  - c. Initially, only the envelope marked “TECHNICAL PROPOSAL” shall be opened;
  - d. The envelope marked as “FINANCIAL, PROPOSAL” shall be retained in the custody of PTA without being opened;
  - e. PTA will evaluate the technical proposal first without reference to the price and reject any proposal which does not conform to the specified requirements;
  - f. During the technical evaluation no amendments in the documents shall be permitted;
  - g. Financial bids of those bidders will be opened and evaluated who will secure 70% marks in technical evaluation at **Annex-B**.
  - h. The financial proposals (as per **Annex-A**) of technically qualified bidders will be opened publicly at a time, date and venue announced and communicated to the bidders;

- i. The financial proposal of dis-qualified bidders shall be returned un-opened to the respective bidders; and
  - j. The bid will be evaluated on least quoted amount for qualified bidders in technical evaluation. It means that the firms which have qualified in the technical evaluation will become at par and the firm who has quoted the lowest financial bids will be awarded contract.
- 5. Bidders will be required to submit bid security @ 2% of total bid price in the shape of pay order or draft in favour of PTA along with financial bid. Bid security of successful bidder will be retained as part of retention Money. Bid security of un-successful bidder will be returned on issuing of Work Order by PTA but not later than 30 days from the date of opening of financial bid.
  - 6. Affidavit on stamp paper that the firm has not been blacklisted by any Govt/Semi. Govt/Autonomous Body/Private Bidder will also be provided by the bidder.
  - 7. Tax will be deducted at source as per GOP rules.
  - 8. Firm should be registered with income tax & sales tax department and must be in Active Tax Payer List (ATL) of FBR. Bidder shall also provide copy of NTN/ GST certificate.
  - 9. The successful bidder will be required to enter into a formal contract Agreement on Rs. 100 judicial paper duly attested by notary public, to be executed with mutual consent of both parties. **(Draft Agreement Attached)**.
  - 10. The bidder will commence work as per agreement between both parties.
  - 11. Each page of the documents should have sign and stamp of the bidder.
  - 12. In case of any dispute or conflict between Contractor and Employer, the case will be referred to Purchase Committee- 1 (PC-1) whose decision will be final. However, the bidder will have the right to appeal to Chairman PTA.
  - 13. Incomplete tender/bids will be rejected forthwith.
  - 14. Bids having less bid security shall be rejected.
  - 15. PTA reserves the right to accept or reject the tender as per PPRA rules.

16. Interested Bidders may forward their proposals as per above instructions, Financial Bid Performa (**Annex-A**), Technical Proposal/Mandatory requirements along with filled Performa (**Annex – B**) to the undersigned.

**(Engr. Asif Saeed)**

Director (Civil Works)

051- 9225352

<b><u>SPECIAL STIPULATIONS</u></b>		
	The stipulations outlined hereunder in the form of a table summarize certain terms & conditions and these stipulations will be an integral part of the contract:	
1	Bids will be evaluated on the lump sum basis as a whole price of the project i.e; lowest bid, fulfilling the technical and mandatory requirements at <b>Annex-B</b> , shall be accepted and awarded the contract.	
2	Whereas, the pricing and evaluation will be considered on the item rates. Final Payment will also be made by measuring actual quantities on itemised basis.	
3	Bidders should quote in figures as well as in words.	
4	No claim on Escalation in prices during the currency of Contract will be entertained.	
5	Arbitration	In case of any dispute or conflict between Contractor and Employer, the case will be referred to PC-I, PTA.
6	In case of increase in quantities more than 15%, the prior approval of competent authority of Employer must be obtained otherwise no claim will be entertained on excess quantities	
7	PTA has full right to execute any portion of work or whole work or cancel the execution of whole work and full right to increase or decrease the quantum of work or quantities.	
8	Amount of Bid security	2% of total quoted rate of bid amount.
9	Form of Bid security	Either a pay order or bank draft from scheduled bank in favour of PTA.
10	Bid security	Bid security of successful Bidder will be retained as part of retention Money. Bid security of un-successful Bidder will be returned on issuing of Work Order to successful bidder but not later than 30 days from the date of opening of financial bid.
11	Retention Money	Retention Money is limited to 6% of the contract value. Bid security of the successful bidder will be converted into retention money and balance of 4% will be retained from each running bill. Final adjustment will be made at the time of release of Final Bill as per the actual work done.
12	Release of Retention Money	Retention Money will be released after expiry of defect liability period i.e. 12 month(s) of completion of work subject to no complaint from Director (CWs).
13	Repair During the Defect Liability Period	All repair work which arises in the defect liability period will be done by the contractor free of cost and if he fails to do so, PTA will get the job/work done from open market and the amount will be deducted from the retention money.
14	Time of commencement of work	Within 7 days of the issuance of work order
15	Time of completion of work	60 calendar days from the commencement of work.

16	Imposition of Penalty for non-completion of the work within stipulated time	0.2% per day of the actual work done (Completed work) from the date of completion.
17	Insurance against injury to workmen	Safety of its employee from injury will be responsibility of the contractor.
18	Payment	Final payment will be made after successful completion of work subject to approval of the Competent Authority and on the recommendations of Director (Civil Works) and Zonal Director (Rwp).
19	You will work under the technical guidance of Director (Civil Works).	
20	All material/equipment will be checked and approved by the Director (Civil Works) before commissioning of work.	
21	Final payment will be made after verification of work on submission of bill(s) duly accompanied with Measurement Sheets and after getting approval from the competent Authority.	
22	In case of termination of work order due to fault of the supplier/bidder, the bid security shall be forfeited in favour of Pakistan Telecommunication Authority.	
23	In case of any circumstances e.g. riots, civil unrest etc. which are beyond the control of contractor as well as client. Force Majeure will be applicable.	
24	Bid Should be valid for 90 days from the last date of submission.	
25	Bids should be submitted in sealed covers with the name of work written on one corner and to whom it is being submitted.	
26	Each page of bid/document should be signed and stamped by the bidder.	
27	Bids/rates or amounts should be inclusive of all taxes, income and sales tax payable to Government of Pakistan or local bodies and no claims in this regard shall be entertained by PTA.	
28	The contractor rate shall include all incidental charges in connection with work which are required to complete the project and are not included in the BoQ. No extra payment will be made in this regard.	

**Tender for Works**

I/ We \_\_\_\_\_ hereby tender for the execution for the PTA of the work specified in the underwritten memorandum with in the time specified in such memorandum and in accordance in all respects with the specifications, designs, and instructions in writing and with such materials provided for, by and in all others respects in accordance with such conditions so far as applicable.

**MEMORANDUM**

- a) Name of Work .....
- b) Bid amount Rs. ....
- c) Bid security Rs. ....
- d) Retention money (Including bid security) is 6 % of the bid amount and will be adjusted accordingly as per final bill at the time of Final Bill.
- e) Time allowed for completion of work from the date of commencement of work as specified in written order .....

Should this tender be accepted: I/We hereby agree to abide by and fulfil all the terms and provisions of the said conditions of the contract hereby so far as applicable, or in default thereof to forfeit and pay the PTA or its successor in office the sums of money mentioned in the said conditions.

A deposit at call drawn at \_\_\_\_\_ bearing number \_\_\_\_\_  
for the sum of Rs. \_\_\_\_\_ (in words

\_\_\_\_\_ ) is herewith forwarded as Bid security, a full value of which is to be absolutely forfeited to PTA or its successors in office should I/We withdraw my/our tender with in \_\_\_\_\_ ( \_\_\_\_\_ ) days from the date for which period the %age rates offered by me(us) in this should remain valid or should I/We fail to commence the work specified above in the above memorandum.

**Contractor's Signature and Stamp**

**Witness.....**

(Name in full Letters).....

CNIC no. ....

Address.....

<b><u>Name of Work</u></b>		<b><u>Repair/Maintenance of PTA Zonal Office Building Rawalpindi</u></b>
<b><u>General Abstract of Cost</u></b>		
<u>1</u>	<u>Estimates based on MES Schedule rates 2014</u>	<b><u>Rs. 2,668,161/-</u></b>
<u>2</u>	<u>Quoted Percentage _____ above/below</u>	
	<u>Amount After quoted percentage (A)</u>	
<u>3</u>	<u>Estimates of Non Schedule Items (B)</u>	<b><u>Rs. 1,362,360/-</u></b>
	<u>Total Bid Amount (A+B)</u>	<u>Rs.</u>
	<u>Amount In words</u> _____ _____ _____ _____	
	<b>Note :</b>	
	i. Contractors are required to give only percentage in words & figures, above or below on estimated amount to tender on schedule items.  ii. Percentage below or above is non-applicable on Non Schedule items.  iii. Earnest Money (2% of the quoted bid amount)  iv. Financial Bids having less than 2% earnest money of the quoted amount by the bidder shall be cancelled/rejected forthwith without the right of appeal.	

**Detail estimate for Repair/Maintenance of PTCL building ( Zonal office Rawalpindi)**  
**Civil Works**

Sch. No	Sr.no	Description work	Qty	Unit	Rate	Amount
	1	<b>Dismantling</b>				
		Demolition, dismantling and removal of material complete in all respect.				
		<b>Veranda Roof</b>				
23-29	a	Dismantling single tiling of brick or PCC in roof or floor, laid in CM, incl half bricks or blocks on edge, in any portion.	57	Sqm	72.88	4,154
	2	<b>Excavation</b>				-
1-1		<b>Excavation as in Ordinary Soil upto 1.5 M depth</b> , in foundation and pipe trenches upto 1.5 M wide, in shafts, wells and independent holes up to 30 sqm each and throw earth clear of edges of excavation within 10m. Timbering to be paid extra <i>(Foundation and Trench over 1.5 M widths will be treated as Areas)</i> .	1	Cum	181.15	181
	3	<b>PCC 1:4:8 in Foundation</b>				-
3-8		Providing and laying 3" thick PCC (1:4:8) in foundation using crushed stone all as specified.	3.11	Cum	5173.94	16,091
	4	<b>Plaster Work</b>				-
13-7		Providing and laying 13 mm Thick cement plaster in C:M (1:6) complete in all respect.	230	Sqm	200.27	46,062
	5	<b>Paint work (Internal)</b>				-
15-85,15-86		Providing and laying of 02 x Coat of Plastic emulsion paint before applying of paint removal of old paint and surface preparation complete in all respect.	835	Sqm	167.64	139,979
	6	<b>Enamel paint</b>				-
15-60,15-61		Providing and applying 02 x Coats of enamel paint complete finished all as specified.	40	Sqm	90.16	3,606
	7	<b>Polish work</b>				-
15-99		Providing and applying of polishing of door complete in all respect.	56	Sqm	119.75	6,706

	8	<b>Floor Tiles</b>				-
12-115		Providing and laying of Local make best quality full body Granite Floor tiles (3' x 2') 5500 sqcm area of each tiles fixed with cement bond along with skirting complete in all respect.	145	Sqm	3605.11	522,741
	9	<b>Bath Tiles</b>				-
125-54		Providing and laying of Local make Bath tiles 2300 sqcm area of each tiles fixed with cement bond along with skirting complete in all respect.	47	Sqm	1651.86	77,637
	10	<b>Ceiling work</b>				-
14-34		Providing and fixing 12mm thick Gypsum board false ceiling ( <b>Elephant Brand - Thailand</b> ) including Local galvanized concealed type suspension system, as per architectural drawings complete in all respects.	307	Sqm	991.44	304,372
	11	<b>Hard Board Ceiling</b>				-
14-5		Supply and fix, 13mm thick Hard board sheet, fixed in ceiling and partitions, with 1st Class Soft wood, beveled edge, cover fillet, 50mm x 13mm, screwed on.	48	Sqm	415.77	19,957
	12	<b>Flat bricks for veranda roof</b>				-
10-87		Providing and laying, single layer of 300mmx 150mm x 50mm Flat brick tiles in roof, bedded, jointed and pointed in CM 1:3.	55	Sqm	613.68	33,752
	13	<b>T-Iron</b>				-
9-1		Providing and fixing of MS T -Iron (1.5" x 1.5" x 1/4") complete in all respect	700	KG	121.64	85,148
	14	<b>Replacement of wooden purlin</b>				-
6-11		Providing and replacement of wooden purlin (9" x 4" x 10ft) in Veranda of hard wood (Shisham) complete in all respect	0.7	Cum	62369.2	43,658
	15	<b>Tuff Tiles / Pavers</b>				-
12-22		Providing and laying, CC Paving stone, 60 mm thick in natural colour, as in floors, streets, public parking etc., any pattern and shape, (Hydraulically compressed), laid and jointed in sand, incl 50 mm thick sand bed as laying course, best quality make Izhar, Bincrete, Envicrete etc. all as specified.	20	Sqm	839.35	16,787
	16	<b>PCC on Veranda Roof</b>				-
3-16		Providing and Laying PCC (1:2:4) 1.5" thick on veranda roof along with roof plastic 02 x layers complete in all respect, all as specified.	2	Cum	8295.05	16,590
	17	<b>Roof Treatment</b>				-

10-109		Providing and laying, 3mm thick <b>Torch Bonding Bituminous Membrane [Poly Propylene (PP) / Poly granular (PG)]</b> with self-adhesive side lap 75mm, end lap 100 mm, complete as specified.	104	Sqm	743.2	77,293
	18	<b>Grill on Drain</b>				-
9-16		Providing and fixing of Iron grill for drain 9" wide complete in all respect.	200	KG	171	34,200
	19	<b>PCC Drain</b>				-
3-16		Providing laying of 9" wide and 9" Deep U-Shape P.C.C Drain in PCC (1:2:4) covered with iron grill compete iron grill complete in all respect.	2	Rft	8295.05	16,590
	20	<b>Fencing</b>				
9-89	a	Supply and fix, 2" Dia pipes of black sheets 18 BG, any dia, welded or riveted side joints (fixed length to nearest 15mm)	50	Sqm	1391.88	69,594
9-94	b	Supply and fix, cowels, elbows of black sheets 18 BG, (canister with soot door) bends, taped, oval short pieces for ranges.	100	Each	601.54	60,154
9-122	c	Supply and fix, Wire Netting, Iron galvd, 40mm x 40mm mesh, 12 SWG and fixed with tinned tacks, G.I staples etc, as required.	75	Sqm	564.41	42,331
		<b>Green Cloth Parking Shed</b>				-
3-8	21	Providing and laying thick PCC (1:4:8) in foundation using crushed stone all as specified.	1.5	Cum	5173.94	7,761
9-89		Supply and fix, 2" Dia pipes of black sheets 18 BG, any dia, welded or riveted side joints (fixed length to nearest 15mm)	20	Sqm	1391.88	27,838
	22	<b>RCC Pipe</b>				-
21-7		Supply and fix, RCC pipes 300mm bore, laid and jointed with spigot socket or collars, including excavation as specified.	92	RM	1594.46	146,690
	23	<b>Manhole and Cover</b>				-
21-25	a	Manholes, complete, rectangular or circular as described, not exc 600mm deep from invert to surface of cover, incl main channel, set in CM 1:1, 230 mm thick brick walls (along with manhole cover).	12	Each	26180.2	314,162
21-33	b	Supply and fix, <b>Manhole CI cover with frame</b> , 450mm, circular or rectangular exc 7.50kg each, but not exc 10kg/each, set in CM and benching in Concrete, as specified.	12	Each	2235.93	26,831
	24	<b>Floor Kitchen Cabinets</b>				-

7-214		P/F floor kitchen cabinets of Lamination sheet of ZRK or equivalent including all accessories, hinges locks, handles of SS.	3.25	Mtr	8901.26	28,929
	25	<b>Wall Kitchen Cabinet</b>				-
7-215		P/F wall kitchen cabinets on kitchen of Lamination sheet of ZRK or equivalent including all accessories, hinges locks, handles of SS on base steel frame for hanging on Pre-fabricated wall.	3.25	Mtr	4831.55	15,703
		<b>Total Amount of Schedule items Rs.</b>				<b>2,205,499</b>
<b>Non-Schedule items</b>						
	26	<b>Khaprail Tiles</b>				
NS-1		Providing and fixing of GAS made Khaprail tiles (6"x12") as installed on Veranda roof fixing with cement motor complete in all respect.	590	Sft	50	29,500
	27	<b>Canvas Shed / Tensile Fabric Shed</b>				
NS-2		Providing and fixing of tensile fabric of 750 Grams along with fittings on the parking sheds	1550	Sft	300	465,000
	28	<b>PVC Green Cloth</b>				-
NS-3		Providing and fixing of PVC Green Cloth in 16 feet wide pak make complete in all respect as approved by the engineering in charge. (For Rates Only and on requirement basis)	1600	Sft	40	
	29	<b>Prefabricate Room, Wash rooms and Kitchen</b>				
NS-4		Providing and fixing of prefabricated room and Wash rooms as per plan Portable of the following specification along with electric and plumbing work complete in all respect. along with foundation pad.	320	Sft	1800	576000
	a	<b>Wall Panels</b>				
		50 mmm thick Sandwich panels corrugated 2" thick Thermophore (Blue, Density 32-35KG/Cubic meter, 24 Gauge imported painted shed on both sides.				
	b.	<b>Internal Wall Panelling in Washrooms PVC (Best Quality)</b>				
		Internal wall panelling of Washrooms and Kitchen				
	c.	<b>Roof Panels</b>				
		Same as wall Panels				
	d.	<b>Windows and Doors</b>				
		Premium model section best quality along with 5mm thick glass and wire gauze. Complete in all respect.				
	e.	<b>Structural Components</b>				
		a. C-Channels columns (78 x 48 x 1.5 mm) thick				
		b. Column base plate (120 x 120 x 5mm)				

	Thick				
	c. Cleats for trust rest (90 x 90 x 80 mm x 6 thick)				
	d. Trusses and perlins using 1.5mm thick, C-Channel/ MS Pipe				
f.	<b>Gypsum False Ceiling</b>				
	Provision and installation of Gypsum False Ceiling 7mm thick complete with aluminium frame and DFB/Elephant Brand tiles,				
g.	Plinth Beam & PCC Pad				
	Plinth Beam RCC (1:2:4) = 96 CT				
	Steel = 261 Kg				
	PCC in Flooring = 90 Cft				
h.	<b>Electric Work</b>				
	Complete Internal Electrification including wiring, ducts, switches, sockets, SMD lights to main power distribution panels of pre-Fabricated building. SMD Lights make OSAKA, Sockets, Power Plug for AC and other points of make Schneider, Wiring of make Fast/Pakistan cable and wall bracket fan of make Lahore fans.				
		<b>Total Amount of Non-Schedule items Rs.</b>			<b>1,070,500</b>
		<b>Total Amount Rs.</b>			<b>3,275,999</b>

#### Electric work

Sch-items	Sr.no	Description of Work	Qty	Unit	Rate	Amount
24-110	30	Circuit wiring Distribution Board to Power or Universal sockets with Three Single Core 2.5 mm <sup>2</sup> PVC insulated copper conductor cable phase/neutral/earth PVC wire, in PVC conduits (25 mm Dia.) or Flexible Pipe in Cable Tray or concealed in walls, columns and slabs including all accessories conduits etc. The quantity can be decreased or increased as per requirement.	16	Point	1273.64	20,378
24-145	31	One three pin socket outlet, 5A, point controlled by one switch, wiring complete with PVC single core cable 1mm <sup>2</sup> , in Concealed PVC conduit, stove enamelled incl earth wire, supply and fixing.	30	Point	1894.21	56,826

24-167	32	Circuit wiring from MCB's in Distribution Board to Power Socket for Air Conditioners with Three Single Core 4mm <sup>2</sup> PVC insulated copper conductor cable phase/neutral/earth PVC wire, in PVC conduits (25 mm Dia.) or Flexible Pipe concealed in walls, columns and slabs including all accessories conduits etc. The quantity can be decreased or increased as per requirement.	5	Point	2289.17	11,446
24-41	33	Wiring of light point from switch board to the light point/fan point with 1.5 mm <sup>2</sup> PVC insulated Three Single core copper conductor cable phase/neutral/earth wire in PVC conduits (20mm to 25mm Dia.) concealed in walls, columns and slabs including all accessories conduits etc. The quantity can be decreased or increased as per requirement.	15	Point	966.58	14,499
24-41	34	Wiring from light point/fan point to light point/fan point with 1.5 mm <sup>2</sup> PVC insulated Three Single core copper conductor cable phase/neutral/earth wire in PVC conduits (20mm to 25mm Dia.) concealed in walls, columns and slabs including all accessories conduits etc. The quantity can be decreased or increased as per requirement.	50	Point	730.05	36,503
24-763	35	Fittings having 5mm thick white plastic face plates, 5 Amp. piano switches and PVC boxes as approved & required, 1 Gang switch with 1 Socket with plate make orange/Clipsal. The quantity can be decreased or increased as per requirement.	5	Each	259.78	1,299
24-764	36	Fittings having 5mm thick white plastic face plates, 5 Amp. piano switches and PVC boxes as approved & required, 2 Gang switch with plate make orange/Clipsal. The quantity can be decreased or increased as per requirement.	5	Each	321	1,605

24-765	37	Fittings having 5mm thick white plastic face plates, 5 Amp. piano switches and PVC boxes as approved & required, 3 Gang switch with plate make orange/Clipsal. The quantity can be decreased or increased as per requirement.	4	Each	382.21	1,529
24-766	38	Fittings having 5mm thick white plastic face plates, 5 Amp. piano switches and PVC boxes as approved & required, 4 Gang switch with plate make orange/Clipsal. The quantity can be decreased or increased as per requirement.	5	Each	478.25	2,391
24-767	39	Fittings having 5mm thick white plastic face plates, 5 Amp. piano switches and PVC boxes as approved & required, 6 Gang switch with plate make orange/Clipsal. The quantity can be decreased or increased as per requirement.	12	Each	674.14	8,090
24-252	40	Universal socket fittings including all accessories, PVC boxes etc. as approved & required. make orange/Clipsal. The quantity can be decreased or increased as per requirement.	25	Each	183.09	4,577
24-261	41	3 Pin Power Socket Fittings including all accessories, PVC boxes etc. as approved & required. make orange/Clipsal. The quantity can be decreased or increased as per requirement.	12	Each	684.87	8,218
		<b>LIGHTING, FITTING AND ACCESSORIES</b>				
		<b>Supply, installation, testing and commissioning of lamp fittings complete with all components as mentioned in drawings.</b>				
24-196	42	Pendant, stiff, comprising galvd back plate 20 mm, ET, galvd welded heavy gauge screwed steel conduit upto one metre in length, 20 mm brass adopter BC Bakelite lamp holder, wired complete, supply and fixing.	55	Each	464.02	25,521

24-223	43	Fluorescent light fitting, complete with 1x 600 mm, 20 W fluorescent tube, choke, starter, tube holder, encased in steel sheet body painted white inside and green/gray outside, complete with plastic cover, supply and fixing.	5	Each	1970.39	9,852
24-707	44	Fan electric, AC. <b>Exhaust</b> fresh air circulation (double way), 220/230 V, SP, 50 cycle, having plastic frame, body and blades, complete with cord operated switch shutter and fixing screw 25 cm <b>Pak made</b> , supply and fixing.	5	Each	2814.36	14,072
		<b>DB</b>				
24-753, 24-438	45	Supply, installation, testing and commissioning of Distribution Boards (DB) constructed from 16SWG sheet steel. The DB shall be designed, fabricated and manufactured for wall mounting. The sheet metal shall be rust proof and finished with two coats of powder paint. The DB shall be complete with all internal wiring, tags, identification labels, TPN&E copper bus bars and all accessories to form it a complete assembly as shown in drawings. . Please Note Panel Should be made keeping that in Mind. Required Breaker should be make of Schneider.	1	Each	25537.76	25,538
24-410	a	10 to 20 Amp SP Breaker 6KA	20	Each	938.89	18,778
24-395	b	MCCB 25 K 250 to 600 Amp	1	Each	31529.56	31,530
		<b>Total Amount of Schedule items Rs.</b>				<b>292,651</b>
<b>Non- Schedule items</b>						
NS-1	46	Supply, install, test and commission of SMD PANEL LED Lights 24 WATTS (2' x 2') including all accessories, as approved and required. Make Philips. The quantity can be decreased or increased as per requirement.	20	Each	6000	120,000
		<b>Total Amount of Non-Schedule items Rs.</b>				<b>120,000</b>
		<b>Total Amount Rs.</b>				<b>412,651</b>

#### Plumbing Work

	Sr.no	Description	Qty	Unit	Rate	Amount
Sch Item		<b>Water supply Piping works</b>				

	47	Providing and fixing PPRC Pipe, with all fittings i.e. socket, bend, tee, elbow, where required, Class PN-20 (excluding excavation) and including wall/ slab sleeves. Samples will be submitted of three different make of pipes and fittings for approval. Pressure test will be performed and remain active 24 hours to test. Special care will be required to protect installed, tested pipe lines during execution of tile and other finishing works. While fixing of accessories sets, take care of piping in walls to avoid any damage thru drill machine or hammering of nails etc.				
18-893	a	20mm internal dia	36.00	Mtr	184.49	6,641.64
18-894	b	25mm internal dia	45.00	Mtr	219.99	8,302.05
		<b>Soil and waste piping works</b>				
	48	uPVC Pressure pipe, 75mm dia, <b>Class B</b> , complete, <b>Z-joint</b> with rubber ring, (excl excavation), supply and fixing.				
18-451	a	3" dia	10.00	Mtr	542.54	5,425.40
18-452	b	4" dia	30.00	Mtr	811.66	24,349.80
		<b>Plumbing fitting and fixtures</b>				
17-12	49	Supply and fixing, WC apparatus, <b>European</b> pattern, (like <b>Porta</b> design or equivalent) complete, (coupled set), comprising closet 13 lit flushing cistern, glazed, seat cover, in <b>white/ivory</b> colour, complete, <b>Imported</b> (China), fixed to concrete, brick, stone or wood work, best quality.	3.00	Each	10306.92	30,920.76
17-23	50	Supply and fix, <b>WC Asiatic</b> pattern ( <b>white</b> colour incl foot rest, full <b>Orrisa</b> pattern or equivalent) 13 lit flushing cistern, low down (plastic), flush pipe etc, fixed to concrete, brick, stone, or wood work, best quality, <b>Pak made</b> .	2.00	Each	5479.97	10,959.94
17-135	51	Supply and fix, <b>Vanity bowl</b> , glazed ware, one hole, complete with bottle trap, waste coupling, chain and plug etc (except mixer) best quality, fixed to concrete, brick, stone and marble slab in any size, shape, <b>white</b> colour.	4.00	Each	6010.09	24,040.36
17-141	52	S/F, <b>Toilet shower</b> , best quality, <b>Pak made</b> , 15 mm dia.	5.00	Each	814.16	4,070.80
18-235	53	Tee Stop cock brass, CP, screw down, high pressure, fancy type, 15mm dia, supply and fixing.	14.00	Each	822.72	11,518.08
18-217	54	Double Bib cock, Brass, CP, fancy type, screwed down, BSP, 15 mm dia, supply and fixing.	5.00	Each	1493.40	7,467.00
28-	55	Toilet paper holder, ( <b>Pak made</b> ), Plastic.	5.00	Each	325.00	

1008						1,625.00
28-1009	56	Supply and fixing Soap / sponge tray make Sonex complete in all respects.	5.00	Each	245.00	1,225.00
28-1011	57	Supply and fixing Towel rail make Sonex complete in all respects.	4.00	Each	750.00	3,000.00
17-97	58	providing and fixing of <b>looking mirror</b> of imported glass 5 mm thick Belgium make fixing with back let, cp clamps and screw's, complete in all respects as per drawings and specifications and as approved by the Engineering in charge	3	Sqm	1,626	4,878
17-122	59	Providing and Fixing of approved by engineer, stainless steel heavy duty approved quality Floor Drain grating of 6" x 6" with 3" diameter connection and with removable cover, and fixing in an approved manner, complete in all respect as approved by the engineering in charge.	10	Each	485	4,848.20
17-60	60	Supply and fix, Sink Scullery <b>Stainless Steel</b> with <b>single drainage board, with double bowl</b> exc 6000 sqcm up to 7500 sqcm, super, fixed to concrete, brick, stone or wood work, <b>Pak made</b> , incl S/F fittings, accessories etc as required.	1	Job	20739.64	20,739.64
		<b>Total Amount of Schedule items Rs.</b>				<b>170,011.28</b>
<b>Non-Schedule items</b>						
NS-1	61	Supply and fixing Electric Hand dryer (SIEMENS) complete in all respects.	3.00	Each	18700.00	56,100.00
NS-2	62	Providing and fixing paper / towel make Sonex dispenser.	2.00	Each	2550.00	5,100.00
	63	<b>Providing and fixing of Rob Hook.</b>	8.00	Each	1020.00	8,160.00
NS-3	64	Providing and fixing of instant water heater capacity 10 Litters make Singer/ Nas Gas complete with all fittings and hanging system, safety valves etc. complete in respect.	2	Each	12750.00	25,500.00
NS-4	65	Supply and fixing soap dispenser make Sonex complete in all respects.	4.00	Each	4250.00	17,000.00
		<b>Total Amount of Non-Schedule Rs.</b>	<b>111,860.00</b>			
		<b>Total Amount Rs.</b>	<b>281,871.28</b>			

**Furniture**

Sch-item	Sr. no.	Description work	Qty	Unit	Rate	Amount
	66	<b>Reception</b>				

NS-1	Providing and supplying of Reception desk hard wood make inter wood Product Code: FG050001153 or better model complete in all respect. Material: Laminated Board Finish: Teak & Grey Size: 59 W x 31 D x 43 H (Inches) 1508 W x 800 D x 1100 H (mm) along with Chair	1	Each	60000	60,000
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**Total Amount of Non-Schedule items Rs. 60,000**

Grand Total of Civil + Electrical + plumbing + furniture = **4,030,521/-**

**Note:**

Mark- up and percentage above for the Non Schedule items will not be accepted.  
Bidders are allowed to quote percentage above or below the schedule items only.

## Technical Evaluation Criteria & Mandatory requirements

## Annexure-B

Part A) Mandatory Requirement *				
1	Firm has to produce Sales Tax/Income Tax Registration.			
2	Proof of Active Tax payer list of FBR			
3				
4	Minimum 3 years of experience of firm/bidder. Documentary proof like .....is to be attached.			
5	Affidavit on stamp paper amounting to Rs. 100/- that firm is not black listed.			
6	Must be enlisted with PEC in C6 category for the year 2021 in the relevant field.			
Part B) Technical Evaluation*				
Sr. #	Attributes	Max. Score	Points Earned	Criteria
1	Office in Rwp/Islamabad	5		Firm having its office in Rwp and Islamabad will get 5 marks.
2	Financial Health	25		Provide bank statements of last three years. Marks will be awarded on the following criteria. i. Annual credit transactions of more than Rs. 10 million per year for last three years (25Marks) ii. Annual credit transactions of more than Rs. 7.5million per year for last three years (15 Marks) iii. Annual credit transactions of more than Rs. 5 million per year for last three years (5 Marks) iv. Annual credit transactions less than Rs. 5 Million per year (0 Marks)
3	General Experience of firm	10		1 mark for each job of general works shall be awarded Upto maximum of 10 marks in last 5 years. <u>Documentary evidence like work order/supply order &amp; completion certificate/pictures etc. is to be provided.</u>

4	Specific Experience of firm for the renovation works	20	<p><i>Only jobs of similar nature i.e. renovation/ Repair maintenance works having worth Rs.3 million or more in last 5 years shall be considered. For each job 2.5 marks will be awarded up to max. of 20 Marks.</i></p> <p><u><i>Documentary evidence like work order/supply order&amp; completion certificate/pictures etc. is to be provided.</i></u></p>
5	Active Tax Payer	10	<p><i>If the firm is active tax filer than for each year 3.33 marks will be awarded max. Up to 10 marks.</i></p> <p><u><i>Tax return filed for previous three tax years is to be attached.</i></u></p>
<b>Sub Total</b>		<b>70</b>	
<p><b>i. Minimum technical qualifying marks are 70% i.e. 49 marks in above table whereas specifications of material as per Annex "A" shall be compulsory.</b></p> <p><b>ii. Provide documentary evidence for claiming the numbers in evaluation like work orders, completion certificates, tax returns, registration certificates etc.</b></p> <p><b>iii. All supporting attested documents to be attached for part A and B of this Annexure.</b></p>			

**AGREEMENT**

**(To be executed on Rs.100/- Judicial paper)**

THIS Supply and Service Agreement (the “Agreement”) for **Repair/Maintenance of Zonal office Building, Saddar, Rawalpindi** is made on this day \_\_\_\_\_ 2020;

By and Between

**Pakistan Telecommunication Authority**, a statutory body established under Pakistan Telecommunication (Re-organization) Act, 1996, having its principle office at PTA H/Q, F-5/1, Islamabad and its Zonal Office at ..... (hereinafter referred to as the “Client’s Zonal Office ” which expression shall where the context admits include its administrators and assigns) of the One Part

And

M/s \_\_\_\_\_ through  
Mr. .... bearing CNIC  
..... having registered  
place of business  
at.....(hereinafter  
referred to as **the “Contractor”** which expression shall where the context so allows include his/its successors-in-interest, executors, administrators, heirs and permitted assigns) of the **Other Part**

(If when and where applicable the Party of the One Part and Party of Other Part shall hereinafter be collectively referred to as the ‘Parties’ and individually as ‘Party’ as the context of this Agreement requires).

**WHEREAS**

- A. The Client is desirous of procuring the material and provision of services by the Contractor for **Repair/Maintenance of Zonal office Building, Saddar, Rawalpindi**, (hereinafter referred to as the **“Repair & Maintenance Services”**)
- B. The Contractor is a \_\_\_\_\_  
(*details of incorporation*) being engaged in the business of Repairing and Maintenance of Office buildings and represents that it has the requisite expertise and resources to provide top quality of requisite works as per BoQ to the Client in accordance with highest industry standards and satisfaction of the Client.
- C. The Contractor undertakes that the Repair & Maintenance Services shall be provided only through the staff/ labour/ workforce that has the requisite expertise and experience in this regard and has agreed to provide Repair/Maintenance services subject to the conditions as set forth hereunder

**NOW THEREFORE**, for the consideration provided herein the representation and warranties, covenants, conditions and promises contained herein below and intending to be legally bound, the Client and Contractor hereby agree as follows:

## **1. Scope of Agreement**

1.1 Subject to terms and conditions of this Agreement the Contractor agrees to provide **Repair/Maintenance of Zonal office Building, Saddar, Rawalpindi** as per requirements prescribed under **Bidding Documents**

## **2. Agreement Documents**

2.1 In this Agreement, except as otherwise provided, the words, expressions and/or phrases shall have the meaning as defined in the Agreement and documents. The following documents shall be deemed to form, and be read and construed as, part of this Agreement:

- a) Bidding documents
- b) Bill of Quantity (BoQ)
- c) General Instructions/ Special Stipulations.
- d) Addenda and Corrigenda, if any, issue by the Client and duly accepted by the Contractor at the signing of the Contract.
- e) Bid security/ Performance Guarantee
- f) Form of Agreement/ Contract Agreement
- g) Clients order to commence the work.
- h) Limit of Retention Money.
- i) Any Correspondence by the Client/Contractor mutually accepted by the Client and the Contractor.

## **3. Term**

Upon signing of this Agreement the Contractor shall commence the work on PTA Zonal Office, Saddar by the Client within seven (**07**) **days** and complete it within projected time of sixty (**60**) **calendar days**. In case of failure the Client will be entitled to deduct any amount payable to the Contractor and assign the work to any other Contractor at its discretion.

## **4. Termination**

4.1 Notwithstanding anything contained herein the Client shall be exclusively entitled to terminate this Agreement

- a. without advance notice, in case the Contractor is in breach of any of the terms of this Agreement, or in case Client is not satisfied with the Repair & Maintenance Services or quality of Repair & Maintenance Services being provided by the Contractor;

- b. Without cause, by giving three (03) days advance written notice to the Contractor.
- c. If the Repair & Maintenance Services do not meet the specifications, quality, terms & conditions mentioned in bidding documents.
- d. In case of such termination, the Contractor shall only be paid for Repair & Maintenance **Services** which are as per specifications/description mentioned in BOQ and actually rendered up to the date of termination, and any advance payment in respect of Services, not performed or in respect of period falling after the effective date of termination shall be refunded by the Contractor within seven (07) days.

4.2 The Client, shall not, because of expiration or termination of this Agreement, be liable to the Contractor for any compensation, reimbursement, or damages because of the loss or prospective profit or because of expenditures or commitments incurred in connection with the business of the Contractor.

## **5. Deliverables**

5.1 The Repair & Maintenance Services as required in the BoQ should be of best quality and as per specifications as mentioned in the BoQ

5.2 The Contractor shall furnish the certificate that Repair & Maintenance **Services** have been provided as per technical description/specifications mentioned in BoQ which shall be verified by the Client in writing.

## **6 Charges**

6.1 In consideration of rendition of the **Repair & Maintenance Services** by Contractor the Client shall pay the Contractor, charges as specified in **Annexure-A** of Bid document and to the complete satisfaction of the Client upon receipt of invoice from the contractor and verification by authorised representative of the client.

6.2 No mobilization advance will be paid.

6.3 No running payment less than Rs. 2 Million shall be paid

6.4 Final payment will be made after successful completion of work and on recommendations of ZPC Rawalpindi PTA and Director (Civil works).

6.5 All amounts paid to the Contractor by the Client shall be inclusive of all taxes, levies, duties, and any other deduction related thereto etc. and are acknowledged by the Client to be adequate and sufficient consideration for the rendition of Repair & Maintenance Services by the Contractor in accordance with terms of this Agreement.

6.6 All payments to be made by the Client to the Contractor shall be subject to such deductions and withholding as are required by prevailing laws for the time being in force which shall be to the account of the Contractor.

## **7 Invoice**

7.1 The Contractor shall submit its Invoice in accordance with the rates/charges specified in **Annexure- A** of Bid document.

7.2 The Contractor shall be solely responsible for all payments, liabilities and all other obligations of whatsoever nature pertaining to its staff/workers who shall be deputed for the Repair & Maintenance Services at the Client's Zonal Office location.

7.3 The Contractor and its staff /employees shall be bound to obey safety rules and other regulations prescribed by the Client's Zonal Office on its premises. Any losses/damages suffered by the Client due to omission on the part of the Contractor, his staff/employees to abide by this condition shall be the sole liability of the Contractor and it may result in termination of the Agreement by the Client at its sole discretion.

## **8 Confidentiality**

The Contractor, its/his staff, workers, employees, personnel, agents or any other person acting for him and/or on his behalf shall hold in confidence and complete confidentiality and all documents and other information supplied to the Contractor and his Employees personnel, agents etc. by or behalf of the Client or which otherwise came/come into its/his/their knowledge and relates to the Client or any of its project.

## **9 Indemnification**

The Contractor shall indemnify and hold harmless the Client, its Chairman, Member , Employees and other Personnel against any and all claims, damages, liabilities, losses, and expenses, whether direct or indirect, or personal injury or death to persons or damage to property arising out of (i) any negligence or intentional act or omission by the Contractor or his employees, personal , labour and agents, etc. in connection with the Agreement, or (ii) arising out of or in connection with the performance of his obligations under this Agreement.

## **10 Resolution of Disputes**

10.1 All disputes arising under this Agreement, whether during the term of this Agreement shall be referred to (i) Purchase Committee-I (PC-I) of the Client for amicable settlement /resolution of the dispute (ii) In case of failure in settlement, at the second stage the case will be referred to the Authority of the Client through Director (Administration).(iii) In the event of failure of amicable settlement of dispute as above, either party may refer the dispute to Arbitration under the provision of Arbitration Act, 1940 and the rules issued thereunder, at Islamabad, Pakistan.

## **11 Force Majeure Event**

11.1 Neither Party shall be held responsible for any loss or damage or failure to perform all or any of its obligations hereunder resulting from a Force Majeure event.

11.2 For the purpose of this Agreement a “Force Majeure Event” shall mean any cause(s) which render(s) a Party wholly or partly unable to perform its obligations under this Agreement and which are neither reasonably within the control of such Party nor the result of the fault or negligence of such Party, and which occur despite all reasonable attempts to avoid, mitigate or remedy, and shall include acts of God, war, riots, civil insurrections, cyclones, hurricanes, floods, fires, explosions, earthquakes, lightning, storms, chemical contamination, epidemics or plagues, acts or campaigns of terrorism or sabotage, blockades, lockdowns or acts of Governmental Authority after the date of this Agreement.

11.3 The Party initially affected by a Force Majeure shall promptly but not later than seven (07) days following the Force Majeure event notify the other Party of the estimated extent and duration of its inability to perform or delay in performing its obligations (“**Force Majeure Notification**”). Failure to notify within the afore-said period shall disentitle the Party suffering the Force Majeure from being excused for non-performance for the period for which the delay in notification persists.

11.4 Upon cessation of the effects of the Force Majeure the Party initially affected by a Force Majeure shall promptly notify the other of such cessation.

## **12. Governing Law**

The provisions of this Agreement and the rights and obligations hereunder shall be governed by and construed in accordance with the prevailing laws of Pakistan.

## **13. Waiver**

A party's failure to exercise or delay in exercising any right, power or privilege under this Agreement shall not operate as a waiver; nor shall any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof.

## **14 Severability**

The invalidity or unenforceability of any provisions of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect.

## **15 Amendment**

All addition amendments and modifications/variations to this Agreement shall be binding only if in writing and signed by the Parties

**16 Assignment**

This Agreement may not be assigned by either party to other than by mutual Agreement between the Parties in writing.

IN WITNESS WHEREOF, the parties hereto set their hands the day, month and year first above written.

For and Behalf of Client.

For and on Behalf of Contractor

By : \_\_\_\_\_  
Name: \_\_\_\_\_  
Title : \_\_\_\_\_  
Signature : \_\_\_\_\_  
Date : \_\_\_\_\_

By: \_\_\_\_\_  
Title : \_\_\_\_\_  
Name : \_\_\_\_\_  
Signature : \_\_\_\_\_  
Date : \_\_\_\_\_

Witnesses

1. \_\_\_\_\_  
Name \_\_\_\_\_  
CNIC \_\_\_\_\_  
CNIC \_\_\_\_\_

2. \_\_\_\_\_  
Name \_\_\_\_\_