



Government of Pakistan
PAKISTAN TELECOMMUNICATION AUTHORITY
House No.161, St. No.9, Chaklala Scheme-III
Rawalpindi Cantt. <http://www.pta.gov.pk>

"SAY NO TO CORRUPTION"

Tender No. PTA RWP 1/2017

INVITATION TO BID
[Supply and Installation of 04
Split Air Conditioners (Heat & Cool/ Reversible at
PTA Zonal Office Rawalpindi]

Pakistan Telecommunication Authority (PTA) (which was established Under Telecom Reorganization Act 1996 to regulate the establishment, operation and maintenance of telecommunication systems, and the provision of telecom services) invites sealed bids from the authorized distributors / suppliers/Contractors etc registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for supply and Installation of 04 Split Air Conditioners (Heat & Cool/ Reversible)

2. Bidding documents, containing detailed terms and conditions, etc are available at PTA Zonal Office House No.161, St No.09, Chaklala Scheme-III Rawalpindi Cantt. Price of the bidding documents is Rs.500/-. Bidding documents can also be downloaded from PTA website www.pta.gov.pk free of cost.
3. The bids, prepared in accordance with the instructions in the bidding documents, must reach at PTA Zonal Office House No.161, St No.09, Chaklala Scheme-III Rawalpindi Cantt on or before **21st February, 2017 at 1100 hours**. Bids will be opened on the same day at **1130 hours** by the Zonal Purchase Committee in the presence of bidders or their representatives at PTA Zonal Office Rawalpindi. This advertisement is also available on PPRA website at www.ppra.org.pk.

Zonal Director

Rawalpindi Cantt. Phone: 051-5766402

**Supply and Installation of Split 04 Split Air Conditioners (Heat & Cool/ Reversible at
PTA Zonal Office Rawalpindi]**

TENDER DOCUMENTS

- 1. Special Stipulations**
- 2. Bill of Quantities (Annex-A)**
- 3. Agreement (Annex-B)**

SPECIAL STIPULATIONS

**[Supply and Installation of Split 04 Split Air Conditioners (Heat & Cool/
Reversible at PTA Zonal Office Rawalpindi]**

The stipulations outlined hereunder in the form of a table summarize certain terms & conditions and these stipulations will be an integral part of the contract:

1	<p>The envelope containing the bids should be marked as “SEALED TENDER”. Bids shall be evaluated on lump sum basis as whole price under single stage-one envelope procedure. Bidder quoting the lowest rates shall be awarded supply order subject to meeting the product specifications mentioned at Annex-A and the following mandatory requirements:</p> <ul style="list-style-type: none">i. Registration with Income tax & Sales Tax Departments (copy of NTN & STRN may be attached with the bid).ii. The vendor is on Active Taxpayer List of FBR (supporting documents may be attached with the bid).iii. Earnest money equivalent to 2% of the total bid price, in form of pay order/bank draft, attached with the bid.iv. Vendor shall provide certificate of authorized dealer/partnership of the principal manufacturer. <p>Failing to fulfill any of the above mandatory requirements shall result into rejection of bid.</p>	
2	No claim on Escalation during the currency of Contract will be entertained	
3	Arbitration	In case of any dispute or conflict between Contractor and Employer, the case will be referred to PTA Zonal Purchase Committee.
4	PTA has full right to execute any portion of work or whole work or cancel the execution of whole work and full right to increase or decrease the quantum of work or quantities.	
5	Amount of Earnest Money	2% of total quoted bid amount in the name of Pakistan Telecom Authority. Any bid without 2 % Earnest money of the bid value will not be considered.
6	Form of Earnest Money	Either a pay order or bank draft from schedule bank in favor of PTA.
7	Earnest Money	Earnest Money of successful bidder will be retained as part of retention Money. Earnest money of un-successful bidders will be returned after issuance of supply order.
8	Retention Money	Retention Money is limited to 6 % of the contract value. 2% of earnest money shall be adjusted against retention money.

		Remaining 4 % will be withheld at the time of payment.
9	Release of Retention Money	Retention Money will be released after completion of warranty period with subject to no complaint against the work completed. During warranty period, repairs of the ACs (if any) shall be the responsibility of the vendor. PTA shall not bear any cost whatsoever. Any expenditure incurred by PTA on repairs of the ACs during warranty period shall be deducted from the retention money.
10	Time of completion of supply/work	15 days of the issuance of supply order.
11	Imposition of Penalty for non-completion of the work within stipulated time	Penalty @1% of the contract price per day shall be imposed upto maximum of 15 days. After expiry of the 15 days extension time, supply order shall stand cancelled and Earnest money shall be forfeited.
12	Insurance against injury to workmen	Safety of its employees from injury will be responsibility of the contractor.
13	In complete bids will be rejected forthwith.	
14	Bidder shall quote bid price as per Annex-A/BoQ	
15	Bid should be valid for at least 03 months from the date of bid opening.	
16	Bill should clearly indicate the NTN & GST No.	
17	An agreement will be made between the client and contractor on judicial paper of Rs.100/- as attached Annex-B	
18	All material will be checked and approved by the Zonal Director Rawalpindi before commissioning of work	
19	Warranty of all parts should be from supplier/manufacturer. The warranty period at least should be of 01 year or warranty of manufacturer which so ever is greater.	
20	Payment of the job will be made after successful supply and issuance of completion certificate from Zonal purchase Committee.	
21	Taxes will be deducted at source as per GOP rules. Further, penalty (if any) will also be deducted at the time of payment.	
22	PTA reserves the right to accept or reject any or all offers as per PPRA rules.	
	<u>Contractor' Sign and Seal</u>	<u>PTA's sign and seal</u>

**[BoQ for Supply and Installation of Split 04 Split Air Conditioners (Heat & Cool/
Reversible at PTA Zonal Office Rawalpindi]**

Sr.	Description BoQ	Qty	Unit Price	Amount Incl. GST									
1	<p>Supply & Installation of new 04 Split Air Conditioners (Heat & Cool/ Reversible make by Mitsubishi or Acson or equivalent. Complete in all respect</p> <p><u>Air Conditioner must conform to following specifications:-</u></p> <ul style="list-style-type: none"> a. Type: Split b. Capacity: <table border="1" data-bbox="402 806 748 915"> <thead> <tr> <th>S.No.</th> <th>Capacity</th> <th>Qty</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1.5 Ton</td> <td>02</td> </tr> <tr> <td>2</td> <td>2 Ton</td> <td>02</td> </tr> </tbody> </table> <ul style="list-style-type: none"> c. Application: Heat & Cool/ Reversible. d. 230 VAC e. Single Phase f. Thermostatic Control g. Auto/Cool/Fan/Dry h. Shall have sleep and power saving modes i. Weather Resistant j. Auto Restart Function k. New LEV Control l. Electronic Metal Housing Box m. Econo Cool n. Self-diagnostic Function o. Easy Clean p. Wide and Long Airflow q. After Sales service should be provided 24x7 during warranty period. 	S.No.	Capacity	Qty	1	1.5 Ton	02	2	2 Ton	02	04		
S.No.	Capacity	Qty											
1	1.5 Ton	02											
2	2 Ton	02											
	Grand Total												

Note: The above quoted prices should be inclusive of wiring or any other item required for fixation and functionality of the system.

AGREEMENT

THIS AGREEMENT is made at PTA Zonal Office Rawalpindi on the dated ----- between **Pakistan Telecommunication Authority** (hereinafter called "the Client") of one part and _____ (hereinafter called "Contractor") of the other part.

WHEREAS the client is desirous that certain WORKS viz **Supply & Installation of Split Air Conditioning units at PTA Zonal Office, Rawalpindi** and has accepted a Tender by the Contractor for the said works of amount equal to-----.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, Words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contractor hereinafter referred to.
2. The following documents shall be deemed to form, and be read and construed as, part of this Agreement:
 - a) Tender Notice.
 - b) Bill of Quantity (BoQ)
 - c) General conditions of Contract/ Special Stipulations.
 - d) Addenda and Corrigenda, if any, issue by the clients and duly accepted by the contractor at the signing of the Contract.
 - e) Earnest money/ Tender Guarantee
 - f) Notice of award by the Client
 - g) Form of Agreement/ Contract Agreement
 - h) Clients order to commence the work.
 - i) Limit of Retention Money.
 - j) Any Correspondence by the Clients/Contractor mutually accepted by the Client and the Contractor.
3. In consideration of the payments to be made by the Client to the Contractor as given in BOQ, the contractor hereby covenants with the Clients to the work in conformity in all respects with the provisions of the Contract.
4. The Clients hereby covenants to pay the Contractor in consideration of the renovation, completion and maintenance of Works, the contract Price at the times and in the manner prescribed by the Contract.
5. IN WITNESS WHEREOF, The Client and the Contractor have executed this Agreement the day and the year first above written.

6. Signed and delivered by the client above named in the presence of

Contractor

Client PTA

WITNESS

Name:

1. _____

2. _____

Signature:

1. _____

2. _____