



**“SAY NO TO CORRUPTION”**

## **INVITATION TO BID**

**(FOR CABLE MANAGEMENT SOLUTION)**

*Pakistan Telecom Authority, (a telecommunication regulator in Pakistan) invites sealed bids from the original manufacturers / authorized distributors / suppliers/Contractors etc., registered with Income Tax and Sales Tax Departments and who are on active tax payers list of the Federal Board of Revenue for supply and installation of following equipment:*

<b>S.No.</b>	<b>Description</b>	<b>Quantity</b>
1.	Supply and Installation of International top Brand 10 G cat 7 or cat 6a patch panel 24 port	2
2.	Supply and Installation of International top Brand Fiber ODF 24 Port patch panel	4
3.	10 G Cat 6a or cat 7 Branded Cable Roll including Branded Connectors (For connectivity Between copper Patch panels)	1
4.	10 G Indoor Fibre Cable Multimode OM3 100 meter roll including Branded Connectors (For connectivity between	1
5.	Steel Cable Tray for Horizontal Network cable management (Shall cover (4) Racks Galvanized and Colored. Minimum 20 feet	1
6.	Fiber pigtails for slicing om3	96
7.	Cable Manager	6
8.	Complete Installation, shifting, Tagging, dressing and splicing charges for four racks	

2. Bidding documents, containing detailed terms and conditions etc. are available at the office of the undersigned. Price of the bidding documents is Rs.500/- (Bank Draft / Pay order, non refundable in favor of Pakistan Telecom Authority). Bidding documents can also be downloaded from ([www.pta.gov.pk](http://www.pta.gov.pk)) free of cost.
3. The bids, prepared in accordance with the instructions in the bidding documents, must reach at PTA Headquarters F-5/1, Islamabad on or before **12-06-2017 10:30 AM**. Technical. Bids will be opened the same day at **11:00 AM**. This advertisement is also available on PPRA website at [www.ppra.org.pk](http://www.ppra.org.pk).

**Deputy Director (ICT-III)**

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**BIDDING DOCUMENTS**

Sealed bids are invited from well reputed dealers/suppliers/distributors/partners registered with Sales Tax and Income Tax Department having at least 03 years of relevant business experience for following IT equipment:

S.No.	Description	Quantity
1.	Supply and Installation of International top Brand 10 G cat 7 or cat 6a patch panel 24 port	2
2.	Supply and Installation of International top Brand Fiber ODF 24 Port patch panel	4
3.	10 G Cat 6a or cat 7 Branded Cable Roll including Branded Connectors (For connectivity Between copper Patch panels)	1
4.	10 G Indoor Fiber Cable Multimode OM3 100 meter roll including Branded Connectors (For connectivity between ODF)	1
5.	Steel Cable Tray for Horizontal Network cable management (Shall cover (4) Racks Galvanized and Colored. Minimum 20 feet	1
6.	Fiber pigtails for slicing om3	96
7.	Cable Manager	6
8.	Complete Installation, shifting, Tagging, dressing and splicing charges for four racks	

Detailed specifications of above-mentioned equipment are provided at **Annex-C** of this document. Notice of the bids issued on PTA's/PPRA's websites is part of the contract document.

**Terms and Conditions**

**1. GENERAL INFORMATION:**

- a. Bidding documents, duly completed in all respects, will be received on or before **12-06-2017** up to **1030 AM**. The submission and evaluation of bids will be carried out under the "Single Stage One Envelop Procedure". Bids will be opened/evaluated by the relevant Purchase Committee, at PTA HQs on the same day at **1100 AM**, in presence of the bidder or bidder's representative, who may choose to attend.
- b. Bid will comprise of single package containing, separate, Financial and Technical Proposals (if any). The bids will be evaluated on total cost basis.

- c. Bids should be sent at the address of Deputy Director (ICT-III) Pakistan Telecommunication Authority (PTA), Headquarters F-5/I, Islamabad.
- d. Bidder shall quote only single option, bids with multiple options will be rejected without any right of appeal.
- e. Annex-A and Annex-B are integral part of technical and financial proposals, which may be read/filled carefully, signed and stamped by the bidders. Further details of the annexures are mentioned below:
  - i. Annex-A consists of general evaluation criteria.
  - ii.
  - iii. Annex-B, comprises of financial bid format, to be followed by all bidders. The bidder should quote its rates clearly in the Financial Proposal in both figures and words. It also consists of minimum specifications of the product; however, inferior specs shall disqualify the product / bidder.
  - iv. The bidder shall quote prices for all of the items mentioned above with installation charges. Installation, dressing, splicing, tagging and migration of three old patch panels for four racks.

**2. BIDDER’S INFORMATION**

- a. Name of Firm \_\_\_\_\_
- b. Date of establishment of business \_\_\_\_\_
- c. (documentary proof of registration etc.) \_\_\_\_\_
- d. Address \_\_\_\_\_
- e. Telephone No \_\_\_\_\_ Fax No. \_\_\_\_\_
- f. GST Reg. No \_\_\_\_\_
- g. National Tax No \_\_\_\_\_

**3. EVALUATION CRITERIA**

- a. Bids shall be opened and evaluated by procurement committee of PTA i.e. PC-II.
- b. Work will be awarded to **financially lowest evaluated bidder subject to meeting mandatory requirements as mentioned at Annex-A.**
- c. The bidder should quote its rates clearly in the Financial Proposal in both figures and words.

**4. EARNEST MONEY**

- a. Earnest money will be 2% of the bid amount and will be in the shape of pay order / bank draft in favor of Pakistan Telecommunication Authority, Headquarters, Sector F-5/1, Islamabad. Earnest money **shall be attached with the Financial Proposal** (Cheques will not be accepted) **otherwise proposal will not be accepted.**
- b. **FINANCIAL BID without earnest money will be rejected without any right of appeal.**
- c. **Earnest money of successful bidder will be retained till warranty period**, whereas earnest money of unsuccessful bidders will be returned after award of work order to successful bidder.
- d. In case of cancelation of Supply Order due to default of the supplier, the earnest money shall be forfeited in favor of Pakistan Telecommunication Authority.

## **5. PRICES**

- a. **The bidder should quote its rates clearly in Pak Rupees in the Financial Proposal in both figures and words as per format attached at Annex-B.**
- b. The rates quoted shall remain valid for 90 days from the date of bid opening.
- c. No currency exchange rate will be applicable and bids with a condition of currency exchange rate applicability will be rejected without any right of appeal.
- d. Bid(s) shall be in Pak rupees only and inclusive of all applicable taxes i.e. GST etc.
- e. PTA will bear no transportation/carriage charges.

## **6. PAYMENT PROCEDURE**

- a. No advance payment shall be made against the supply of equipment / software mentioned in this bidding document.
- b. Payment shall be made on provision of invoice/bill, after delivery of the equipment / software at PTA Headquarters and issuance of satisfactory completion/stock verification/physical inspection certificate by PC-II.
- c. Payment shall be subject to withholding of applicable taxes as per government rules.
- d. Payment will be linked with active taxpayer status of the bidder and no payment will be made until the bidder appears on ATL (Active Taxpayer List) of FBR (Federal Board of Revenue).

## **7. EQUIPMENT / SOFTWARE**

- a. The IT equipment should be new, not used or refurbished. The components of the equipment should be assembled by the branded manufacturer.
- b. The IT equipment should be arranged through legal channels by clearing all duties/taxes (if any) levied by the Govt.

**8. DELIVERY/COMPLETION PERIOD**

- a. Delivery of items shall be made within four (04) weeks' time after issuance of work order.
- b. Vendor will be responsible for safe supply and installation of the equipment at PTA H/Qs Islamabad with provision of warranty / support mentioned in **section 10**.

**9. DEALER/SUPPLIER /PARTNER**

Bidder shall be a dealer/supplier/distributor/partner of the quoted brand/manufacturer.

**10. WARRANTY**

- a. Vendor will be responsible for the provision of free at least one year onsite warranty / support or manufacturer's warranty whichever is greater.
- b. The warranty period will be considered from the actual date of delivery of IT equipment.

**11. PENALTY**

- a) If the supplier fails to supply the items as per supply order or within due time, then a penalty of 01% per week of the total value of Supply Order will be charged up to a maximum of four (04) weeks (Days less than six will be considered as one week). Thereafter, supply order will stand cancelled and earnest money will be forfeited.

**12. DISQUALIFICATIONS**

Proposals will be liable to be rejected if any deviation is found from the instructions as laid down in the bid document i.e.

- a. Financial bid is submitted without the required earnest money.
- b. Offers are received after specified date and time.
- c. Specification and other requirements are not properly adhered to or different from those given in the bidding documents.
- d. GST and NTN certificates are not attached.
- e. Service centre of the quoted brand is not in Islamabad/Rawalpindi.
- f. Any inferior product /specifications than the specifications given at **Annex-C**.
- g. Bidder quoted multiple options, referring **section 1 (d)**.
- h. Non quoting International Branded items for any of the above hardware item will lead to disqualification.

**AFFIDAVIT**

Affidavit on **Judicial Paper** to the effect that the firm has not been black listed by any government/semi government/autonomous body or company.

**13. RIGHTS RESERVED**

Pakistan Telecommunication Authority Islamabad reserves the rights to cancel the bid, accept or reject any bid as per PPRA rules.

**CHECKLIST**

- a. Earnest money in shape of bank draft/pay order. (Yes/No)  
(cheques are not acceptable)
- b. Relevant documents are attached as per Annexures (Yes/No)
- c. List of such projects handled with copies of supply order. (Yes/No)
- d. Affidavit on judicial paper for not been black listed. (Yes/No)
- e. Specification and other requirements are met. (Yes/No)
- f. Service centre of the quoted brand is in Islamabad/Rawalpindi (Yes/No)

**Dy Director (ICT-III)**

# **General Evaluation Criteria**

# **Annex-A**

<b>Part A) Mandatory Requirements *</b>	
1	Firm has to produce Sales Tax and Income Tax Registration.
2	Minimum three years of relevant experience.
3	Sales and Service Center of the quoted brand must be in Islamabad / Rawalpindi.
4	Specifications are met.
5	Vendor status should be "Active" in Tax Payers List
6	Affidavit on Judicial Paper to the effect that the firm has not been black listed by any government/semi government/autonomous body or company
7	Non quoting International Branded items for any of the above hardware item will lead to disqualification.
8	Bidder shall be a dealer/supplier/distributor/partner of the quoted brand/manufacturere

**Bidders not fulfilling the above mentioned requirements will stand disqualified**

**Financial Proposal (Bid Format)**

**Annex-B**

Date \_\_\_\_\_

Company Name \_\_\_\_\_

<b>Required Specification</b>	<b>Quoted Specification (With Brand Name)</b>	<b>Unit Price Inclusive of Applicable Taxes</b>	<b>Qty</b>	<b>Total Price Inclusive of Applicable Taxes</b>
Supply and Installation of International top Brand 10 G cat 7 sftp patch panel 24 port			2	
Supply and Installation of International top Brand Fiber ODF 24 Port patch panel			4	
10 G Cat 6a or cat 7 Branded Cable Roll (For connectivity Between copper Patch panels)			1	
10 G Indoor Fibre Cable Multimode OM3 100 meter roll (For connectivity between ODF)			1	
Steel Cable Tray for Horizontal Network cable management (Shall cover (4) Racks Galvanized and Colored. Minimum 20 feet			1	
Fiber pigtails for slicing om3			96	
Cable Manager			6	
Complete Installation, shifting, Tagging, dressing and splicing charges for four racks				

Amount in words: (Rupees.....)

**Any inferior specifications will be rejected**

**FINANCIAL PROPOSAL not accompanied with earnest money will be rejected without any right of appeal.**

Authorized Signature of bidder with seal stamp

