



Government of Pakistan

PAKISTAN TELECOMMUNICATION AUTHORITY

Headquarters F-5/1, Islamabad

[http:// www.pta.gov.pk](http://www.pta.gov.pk)

"SAY NO TO CORRUPTION"

Invitation to Bids

Tender No.
5/II/2015

Provision & Fixing Of Anti Shatter Film Along With Security Equipment In PTA HQs, Islamabad

Pakistan Telecommunication Authority, a Government organization invites sealed bids for provision and fixing of following at PTA HQs, F-5/1, Islamabad:

- a. Anti-shatter film from the Authorized dealers/distributors/firms or their authorized companies having valid NTN/GST registration.
- b. Security & allied equipment from NTN/GST registered.

Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification / rejection of bids, performance guarantee etc. are available for the interested bidders from the office of undersigned during working hours i.e. 0830-1630 (Monday – Friday) up to **5th September 2016** by **1000 hours**. Tender Documents can also be downloaded from www.pta.gov.pk free of cost.

The bids, prepared in accordance with the instructions in the bidding documents, must reach at PTA HQs, F-5/1, Islamabad on or before **5th September 2016 11:00 AM**. Bids will be opened the same day at **11:30 AM**. This advertisement is also available on PPRA website at www.ppra.org.pk.

Deputy Director (Civil Works)

Ph: 9225357, 9225352, Fax: 051-2878149

Email: asifsaeed@pta.gov.pk



BIDDING DOCUMENTS

1. Pakistan Telecommunication Authority, a Government organization invites sealed bids for provision and fixing of following at PTA HQs, F-5/1, Islamabad:
 - a. Anti-shatter film from the Authorized dealers/distributors/firms or their authorized companies having valid NTN/GST registration.
 - b. Security & allied equipment from NTN/GST registered.
2. Companies must have three (3) years of relevant business experience for the work as per specifications & details given in the BoQ (**Annexure-A**)
3. Notice for inviting tender published on PTA's/PPRA's websites is the part of this contract document.

Terms and Conditions

4. **Date and time for submission of bids**

- a. Bidding documents duly completed in all respects shall be submitted on or before 5th September up to 11:00 AM in the office of Deputy Director (Civil Works), PTA HQs, F-5/1, Islamabad . The submission and evaluation of bids will be carried out as per "Single Stage Two Envelope Procedure" of PPRA Rules. The Technical bids will be opened on the same day at 11:30AM, in presence of the bidders or their duly authorized representatives.
- b. The bid shall comprise of single package containing two separate sealed envelopes. One envelope will contain the "Financial Proposal" and the second envelope will contain the "Technical Proposal" clearly marked on each envelope.

5. **COMPANY INFORMATION**

- a. Name of Firm _____
- b. Date of Establishment of Business _____
- c. Address _____
- d. Telephone No _____ Fax No. _____
- e. GST Reg. No _____
- f. National Tax No _____

- g. Authorized dealer/distributor certificate or firm's authorization certificate
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6. EVALUATION CRITERIA

- a. Technical proposal will have 70% weightage and financial bid will have 30% weightage. Technically qualified companies will be informed to attend the financial bid opening. The financial bids of technically disqualified bidders will be returned un-opened.
- b. Minimum marks for qualifying for opening of financial bid is 60%.
- c. Work will be awarded to the bidder after technical and financial bids evaluation. The bidder obtaining highest marks combining both technical and financial proposals will be awarded the contract.
- d. If two or more bidders obtain equal marks in aggregate in Technical & Financial proposals, then the contract will be awarded to the one having lowest financial bid.

Evaluation criteria of Technical and Financial proposals are as under:

Technical Score= Marks obtained out of 70 as per Annex-B

Financial Score

$$= 30 \times \frac{\text{Amount Quoted by the lowest Bidder}}{\text{Amount quoted by the bidder whose financial score is to be calculated}}$$

7. EARNEST MONEY/RETENTION MONEY

- a. Earnest money in the shape of pay order / bank draft in favour of Pakistan Telecommunication Authority, Islamabad amounting to 2% of the total bid amount shall be attached with the Financial Proposal (Cheques will not be accepted). Certificate regarding deposit of 2% earnest money must be attached with Technical Bid.
- b. **Financial bid** not accompanied with earnest money will be rejected without any right of appeal.
- c. Earnest money of successful bidder will be converted into retention money whereas retention money of unsuccessful bidders will be returned after award of supply order to successful bidder.
- d. In case of termination of work order due to fault of the supplier/bidder, the earnest money shall be forfeited in favour of Pakistan Telecommunication Authority.

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- e. Retention money will be limited to 6 % of the contract value. Earnest money i.e. 2% of the successful bidder will be converted into retention money. Remaining amount of 4 % will be deducted from each running bill and will be adjusted at the final bill. The Retention money will be released after the expiry of 2 years period subject to no complaint against the executed work/items.

8. PRICES

- a. The bidder should quote its rates clearly for each item, in the Financial Proposal and total prices in figures as well as in words(**Annexure-A**). However, work shall be awarded on consolidated amount / score of the items after evaluation.
- b. The rates quoted shall remain valid for six (6) months from the date of opening of Technical Proposal.
- c. Bid shall be in Pak rupees only and inclusive of all applicable taxes i.e. GST, income tax etc. as per GOP rules.
- d. Bids should be inclusive of transportation/carriage charges. .
- e. No claim on Escalation during the currency of contract will be entertained.
- f. No mobilization advance shall be paid.

9. PAYMENT PROCEDURE

- a. No advance payment/secure advance shall be made against the supply of any material mentioned in this bidding document. Payment of bill shall be made after successful completion of work at PTA Headquarters on the recommendations of DD(Civil Works)/DD (Admin) and issuance of satisfactory completion certificate by PC-I.
- b. Payment shall be made after deduction of applicable taxes i.e. Income Tax, GST etc. as per Government Rules.

10. Completion Time

- a. Work is to be started within 15 days of issuance of work order.
- b. Work is to be completed within 90 days after commencement of work.
- c. Vendor shall be responsible for the safe supply, installation/fixing of the material as well as of its labour during the work.

11. AUTHORIZED DEALER/DISTRIBUTOR/PARTNER & APPLICATOR FOR ANTI-SHATTER FILM

- a. Bidder shall be an authorized dealer/reseller/distributor/supplier of the quoted brand OR an authorized reseller of an authorized distributor/dealer/partner etc.
- b. Certificate of dealership or any other proof from the manufacturer is required in the name of the authorized dealer/reseller/distributor.
- c. In addition, certificate of authorized applicator be provided along with it from authorized dealer.

12. SECURITY EQUIPMENT IS TO BE PURCHASED FROM AUTHORIZED DEALER/DISTRIBUTOR

- a. Security items must conform to the specifications as per BOQ.
- b. Certificate from authorized dealer/distributor about the originality and genuineness of product is to be provided for items mentioned at serial 2 & 8 of the BoQ (**Annexure-A**).

13. WARRANTY

- a. Vendor shall provide at least 5 years warranty of anti-shatter film from peeling off, air bubbles, cracks, change of colour and other defects with free change of the film of the effected part as determined by PTA during the warranty period.
- b. Vendor shall provide 2 year warranty of all other items.
- c. The warranty period shall be considered from the date of issuance of completion certificate by PTA.
- d. Warranty certificate shall be provided on the stamp paper duly notarized.

14. PENALTY

- a. One % (01) of the total value of work order will be charged as penalty fortnightly (15 days) on late start of work up to a maximum of thirty (30) days. After expiry of thirty (30) days' supply order shall stand cancelled and earnest money shall be forfeited.
- b. A penalty of 1 % per week shall be imposed if the work is not completed within scheduled time up to a maximum of 10 % of the work cost.

15. INTEGRAL PART

- a. **Annexure-A** is part of financial proposal which shall be read/filled carefully, each page must be signed and stamped by the bidder and is to be submitted with the envelope containing the financial proposal
- b. **Annexure-Bis** a part of technical proposal(s) which shall be read/filled carefully, each page must be signed and stamped by the bidder and are to be submitted with the technical proposal envelope.

16. DISQUALIFICATIONS

Offers are liable to be rejected if; there is any deviation from the instructions as laid down in the bidding documents i.e.

- a. Incomplete BoQ will not be accepted as work will be awarded to a single successful bidder.
- b. Splitting of bid in parts is not allowed.
- c. Financial bid is submitted without the required earnest money.
- d. Offers are received after specified date and time.
- e. Specification and other requirements are not properly adhered to or different from those given in the bidding documents.
- f. GST and NTN certificates are not attached.
- g. Supplier is not an authorized dealer/reseller/distributor/partner and warranty provider of the principal manufacturer for Pakistan in case of Anti-shatter film.
- h. Authorized dealer and certificate of originality/genuine product items 3 & 9 of BoQ are not attached.
- i. Any inferior product / specs / requirement that mentioned at **Annexure-A**.
- j. Any overwriting and cutting should be avoided. However, if it is inescapable then each overwriting/cutting is to be signed and stamped by the bidder and certificate in this regard be attached with the financial bid that these cutting/overwriting had been made prior to submission of bids.

17. TECHNICAL EVALUATION CRITERIA/COMPANY'S PROFILE (ANNEX-B)

Annexure-B is to be submitted with all the supporting documents. The documents should be arranged in the same sequence as mentioned in Annex-B.

18. TURN KEY SOLUTION

It is a turnkey project where all the material and work quoted in BOQ is to be applied and fixed by the bidder. Every other cost of material and labour which is not mentioned in the Annex-A but is required to complete the job be considered and be included in the bidding price.

19. AFFIDAVIT

Affidavit on **Legal Paper** to the effect that the firm has never been black listed by any Government/Semi Government/Autonomous body.

20. FORCE MAJEURE

In case of any circumstances which are beyond the control of contractor as well as client. Force Majeure will be applicable.

21. ARBITRATION

In case of any dispute or conflict between Contractor and Employer, the case will be referred to PC-I, PTA. If the decision of PC-1 is not acceptable the case shall be referred to Chairman PTA, whose decision will be final and could not be challenged at any court of law.

22. MEASUREMENT

The payment will be made by measuring actual size of the sheet applied on the glass and quantifying the supplied items. No payment will be made for wastage.

23. RIGHTS RESERVED

Pakistan Telecommunication Authority Islamabad reserves the rights to cancel the bid, accept or reject any bid as per PPRA rules.

24. **CHECKLIST**

- a. Earnest money in shape of bank draft/pay order. (Yes/No)
(Cheques are not acceptable)
- b. Company's Profile as a part of technical proposal. (Annex B) (Yes/No)
- c. List of such projects handled with copies of work orders
and completion certificates. (Yes/No)
- d. List of clients with telephone numbers and addresses. (Yes/No)
- e. Affidavit on legal paper for not being black listed. (Yes/No)
- f. Copies of authorized dealership/partnership etc. of the
Principal manufacturer/authorized dealer/distributor as per bidding documents. (Yes/No)
- g. Specification and other requirements are met (Yes/No)

AGREEMENT

THIS AGREEMENT is made at Islamabad on the dated _____ between **Pakistan Telecommunication Authority** (hereinafter called "the Client") of one part and _____ (hereinafter called "Contractor") of the other part.

WHEREAS the client is desirous that certain WORKS viz _____ and has accepted a Tender by the Contractor for the said works of amount equal to _____

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, Words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contractor hereinafter referred to.
2. The following documents shall be deemed to form, and be read and construed as, part of this Agreement:
 - a) Tender Notice.
 - b) Bidding Documents.
 - c) Bill of Quantity (BoQ)
 - d) General conditions of Contract/ Special Stipulations.
 - e) Addenda and Corrigenda, if any, issue by the clients and duly accepted by the contractor at the signing of the Contract.
 - f) Earnest money/ Tender Guarantee
 - g) Notice of award by the Client
 - h) Form of Agreement/ Contract Agreement
 - i) Clients order to commence the work.
 - j) Limit of Retention Money.
 - k) Any Correspondence by the Clients/Contractor mutually accepted by the Client and the Contractor.

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3. In consideration of the payments to be made by the Client to the Contractor as given in BOQ, the contractor hereby covenants with the Clients to _____ the works in conformity in all respects with the provisions of the Contract.
4. The Clients hereby covenants to pay the Contractor in consideration of the _____, the contract Price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF, The Client and the Contractor have executed this Agreement the day and the year first above written.

Signed and delivered by the client
Above named in the presence of

Contractor:

Client:

_____ **PTA**

Signature-----

Signature-----

Name-----

Name -----

N.IC.: -----

NIC.: -----

Witness 1

Witness-2

Name-----

Name-----

Signature

Signature

NIC N.-----

NIC N.-----

Engineers Estimate for Application/Supply of Antishatter Film and Security Items in PTA HQ

Sr. No	Description of work	Qty	Unit	Rate		Amount
				without GST	With Applicable GST	with GST (all taxes etc.)
1	Provision and fixing of multi-layered Anti Shatter Film transparent having abrasive resistance and of thickness 200 microns having tensile strength of 25,000 psi, break strength of 200 lbs, UV Protection > 95 %, make 3M , Armorcoat of American/European origin or equivalent.	17000	Sft			
2	Provision of Walkthrough Gate with Pin Point Detection System having 33 Zones, Dual Sided Detection , Self-diagnostic program fully automatic of make Garrette PD 6500 i or equivalent along with 4 Que Managers for Access Control including 6' retractable mechanism of each unit made of standard steel structure-	1	Each			
3	Provision of Manual Barrier with Wheels, 12 feet long , Dimensions= 12' x 3.5'x 2', 06 internal supports after every 02 feet, 3" MS pipe 16 Gauge make bashir, Jamal, IIL or equivalent, 6 no. of anti-corrosion Teflon imported wheel preferably Japanese, Complete portable style, Complete structure anti-rust treated with double water proof paint (red & white as required by engineer in charge) & reflecting tape in required colour.	2	Each			
4	Czech Hedge Hog Large Size- 3.5 feet height, 2.5"Ms Angle, 1/4 Thickness , treated with Anti Rust base, Double Coat Water Proof Paint & Reflecting Tape in required colour.	6	Each			
5	Provision & Fixation of warning/information signs made of steel(outdoor) & acrylic sheets (indoor) of different sizes ranging 12" x 18 " with paint and reflective tape and to be fixed on walls and some on stands (Pictures Attached)	10	Each			

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6	Motion Sensor Security Lights					
a)	SMD 100 WATT motion Sensor Security Lights with Adjustable Timing Module, IP 65 Including Installation & Commissioning, Epistar/Bridgelux Chip or equivalent ,10,000 lumens, 150M Coverage	20	Each			
b)	Supplying & laying of Wiring for the Motion Sensor Lights Including PVC Conduit of required sizes,7/29 Pakistan Cable , All allied accessories included. Complete in all respect.	800	Meter			
c)	Separate Control Box For Security Lights with Breakers & miscellaneous accessories including Light Controls. Water Proof Structure, Powder Coated, professional fitting with PG glands , provision & Integration with a 3,000 Watts Inverter make Homage or eq. along with back up of 90 mins with battery bank and secondary batteries of required power.	1	Each			
7	Supply and Installation of Panic / Building Evacuation Alarm System having two different sound alarms and call points as per following specifications:					
a	Main Control Panel to manage two different alarm systems (Panic & Building Evacuation) with reset function along with key and standby battery for min 2 hours of operation without electricity having one year warranty of complete system.	1	Each			
b	6" Bell - RED	11	Each			
c	Electronic Sounders min 90dbi sound	12	Each			
d	Resettable Call Points (Green) with cover for Building Evacuation.	18	Each			
e	Resettable Call Points (RED) with cover for Panic Alarm.	6	Each			
f	Supply and laying of Alarm Cable 1.5mm2 2-cores along with PVC conduit.	500	Meter			

8	<p>Under Vehicle Surveillance System (UVSS).IP CCTV Based. Supply and Installation of UVSS with including the following;</p> <ul style="list-style-type: none"> • 2 x Under Vehicle Scanner units with 1.3MP IP Camera and preferably Auto On/Off LED Light in Heavy Steel water proof/rust proof underground casing. Built-in defogger system with temperature control and auto off function. • 1x Fixed 3MP IP Camera for passenger observation (CP PLUS / Dahua / HIKVISION or Equivalent). • 1x Fixed 3MP IP Camera for entrance gate view (CP PLUS / Dahua /HIKVISION or Equivalent). • 1x 8Ch Network Video Recorder with 1TB HDD (CP PLUS / Dahua / Equivalent HIKVISION or Equivalent).1x 8 Port Gigabit switches CISCO/LINKSYS.1x 20” LED Screen SAMSUNG. • 1x Power supply Unit for complete system. • 1x All necessary conduits and cables required to install UVSS. • 1x All necessary civil works and Concrete ramp / speed breaker.Delivery and installation at PTA site. 	1	Each			
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9	<p>Full Height Turnstile Gate.Supply and Installation of Turnstile Gate in MS Steel structure in Epoxy Paint or Powder Coated finish for outdoor use having following features;</p> <ul style="list-style-type: none"> • SS Steel Construction in SWG 16 to handle intensive duty cycle. • Heavy duty mechanical lock and release system of turnstile rotor with option to unlock/manual mode in case of system failure. • One-way entry and Anti-backup function to prevent reverse rotation. • Seamless integration into any Access Control System. • Throughput rate in single one side passage: minimum 20 persons/min. • Passage width shall not be less than 755mm (30"). • Passage height shall not be less than 2130mm (84"). • LED down lights in walk way. • Electromechanical lock and control system shall have built-in power back of minimum 2 hours.Integration with existing RFID Access Control System. 	2	Each			
10	<p>Supply and Installation of Fire Fighting Points.</p>					
a	<p>Swing Type Hose Reel in a Cabinet, Dia 2" German Make OSw500 x 100' Long, Swing Type, With High Pressure Hose, and Jet/spray/shut nozzle, in steel cabinet (30"x32"x10.5")</p>	2	Each			
b	<p>Providing, fixing, testing 2.5" mild steel pipe (sch 40) seamless including jointing, pipe fittings, bends, support clamps, hangers, paint in designated colour etc., complete in all respects including connection with existing firefighting system and civil works.</p>	150	Rft			
c	<p>Brass Nozzles For hose Hose Reels Including Coupling-Complete Solution including installation</p>	6	Each			
d	<p>Provision of hose pipe for the existing fire hydrants having length of 100 feet of German Make OSw500 or eq. The existing system could be seen at site.</p>	2	Each			
				Total Price		

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Technical Evaluation Criteria/Company Profile

Annexure-B

Part A) Mandatory Requirement *				
1	Firm has to produce Sales Tax and Income Tax Registration.			
2	Firm has to produce Authorization dealer/distributor, partner, etc. Certificate as per bidding documents			
3	Firm shall be authorized warranty provider on behalf of manufacturer/ dealer/distributor etc. as mentioned in bidding documents. Documentary proof required.			
4	Documentary proof of authorized applicator of anti-shatter film from distributor/dealer etc. for which warranty will be claimed.			
5	Certificate that Earnest Money is enclosed.			
6	Minimum three years of relevant experience of firm/company. Documentary proof is to be attached.			
Part B) General Evaluation*				
Sr. #	Attributes	Max. Score	Points Earned	Criteria
1	Office in Rawalpindi / Islamabad	5		Firm having its office in Rawalpindi/Islamabad will get 5 marks.
2	Financial Health	15		Provide bank statements of last three years. Marks will be awarded on the following criteria. i. Annual turnover of more than 10 million per year(15 Marks) ii. Annual turnover of more than 7.5 million per year (10 Marks) iii. Annual turnover of more than 5 million per year (5 Marks) iv. Anything less than 5 Million per year (0 Marks)
3	General Experience	10		Firms having experience of 3 years will be awarded 5 marks. 1 mark/year shall be awarded for each additional year up to maximum of 10 marks.
4	Specific Experience of Anti-shatter Fil	15		Only jobs of similar nature having worth 1.0 million or more will be considered and for each job 3 marks will be awarded up to max. of 15 Marks. Documentary evidence like work/supply order, completion certificate.
5	Specific Experience of provision and fixing of security equipment	15		Only jobs of similar nature having worth 1.0 million or more will be considered and for each job 3 marks will be awarded up to max. of 15 Marks. Documentary evidence like work/supply order, completion certificate.
6	Active Tax Payer	10		If the firm is active tax filer than for each year 3.33 marks will be awarded max. up to 10 marks.
Sub Total		70		
i. Minimum technical qualifying marks are 60% in above table whereas specifications of material as per Annex "A" shall be compulsory. ii. Provide documentary evidence for claiming the numbers in evaluation. iii. Executed works of serial 4 & 5 in Rawalpindi/Islamabad may be visited for assessment of quality of work.				

*All supporting Documents to be attached for part A and B of this Annexure.