



Government of Pakistan

PAKISTAN TELECOMMUNICATION AUTHORITY

Headquarters, F-5/1, Islamabad, <http://www.pta.gov.pk>

TENDER NOTICE ICT/05/2014 (For Software supply and deployment)

Sealed tenders are invited from well reputed and authorized dealers/suppliers/distributors registered with Sales Tax and Income Tax Department companies having at least 3 years of relevant business experience for Corporate Antivirus for 100 Users.

Tender documents can be obtained from the office of undersigned on payment of (Rs.1000/-) (Non- Refundable), in the shape of pay order in favor of Pakistan Telecommunication Authority, Islamabad. Tender documents can also be downloaded from PTA website and for which above mentioned tender fee in shape of pay order in favor of PTA will be submitted along with proposals prior to bid opening.

Bids under the "Single Stage Two Envelop Procedure", along with earnest money equivalent to 2%, of total bid will be received up to 9th June, 2014 by 10:30 A.M. Technical bids will be opened on the same day at 11:00 A.M. Technically short listed companies will be informed of the date of opening of financial bids. Any bid not accompanied by earnest money will be rejected without any right of appeal.

Pakistan Telecommunication Authority Islamabad reserves the rights to accept or reject any tender as per PPRA rules or accept the whole or part of tender or increase or decrease the quantity of users for software. This tender notice and tender documents are also available at PTA and PPRA websites i.e www.pta.gov.pk and www.ppra.org.pk

Director (IT)
Ph. 051-9218258



Government of Pakistan

PAKISTAN TELECOMMUNICATION AUTHORITY

HEADQUARTERS F-5/1, ISLAMABAD.

[http:// www.pta.gov.pk](http://www.pta.gov.pk)

TENDER DOCUMENTS

Pakistan Telecommunication Authority intends to purchase and deploy corporate antivirus for 100 users. Detailed specifications of above-mentioned items are provided in this document. Notice of the tender issued on PTA's/PPRA's websites is the part of this contract document.

Terms and Conditions

1. DATE AND TIME OF RECEIPT OF TENDER:

- a. Tender documents duly completed will be received on or before 09 June, 2014 up to 10:30 am. The submission and evaluation of bids will be carried out under the "Single Stage Two Envelop Procedure". The Technical bids will be opened on the same day i.e_9th June 2014 at 11:00 am in front of the bidder or bidder's representative who may choose to attend.
- b. Tender should be addressed to the Director (ICT) Pakistan Telecommunication Authority, Headquarters F-5/1, Islamabad.
- c. Whereby the bid will comprise of single package containing two separate sealed envelopes, one envelop will contain the "Financial Proposal" and the second envelop will contain the "Technical Proposal". Technical proposals will have 70% weightage and financial bids will have 30% weightage. Technically qualified companies will be informed to attend the financial bid opening. The financial bids of technically disqualified bidder will be returned un-opened.

2. **COMPANY INFORMATION**

- a. Name of Firm: _____
- b. Date of Establishment of Business _____
- c. (documentary proof of registration etc.): _____
- d. Address: _____
- e. Telephone No: _____ Fax No. _____
- f. GST Reg. No: _____
- g. National Tax No: _____

3. **EVALUATION CRITERIA**

- a. Technical bids will have 70% weightage whereas financial bids will have 30% weightage. Work will be awarded to the bidder after technical and financial bids evaluation. The bidder obtaining highest marks combining both Technical and Financial proposals will be awarded the contract.

Evaluation criteria of Technical and Financial proposals are as under.:

Technical Score = Marks obtained out of 70 as per Annex-B & Annex-C

Financial Score=

$$30 \times \frac{\text{Amount quoted by the lowest bidder}}{\text{Amount quoted by the bidder whose financial score is to be calculated}}$$

- b. If two or more bidders obtain equal marks in aggregate in Technical & Financial proposals, then the contract will be awarded to the one having lowest financial bid.
- c. The bidder should quote its rates clearly for Corporate Antivirus for 100 users, in the **Financial Proposal** in both figures and words.

4. **EARNEST MONEY:**

- a. Earnest money in the shape of pay order / bank draft in favor of Pakistan Telecommunication Authority, Islamabad amounting to 2% of the total bid

should only be attached with the Financial Proposal (Cheques will not be accepted).

- b. FINANCIAL BID not accompanied with earnest money will be rejected without any right of appeal.**
- c. Earnest money of successful bidder will be retained till warranty period where as earnest money of unsuccessful bidders will be returned within 30 days on its written request after financial bid opening.
- d. In case of cancelation of Supply Order due to default of the supplier, the earnest money shall be forfeited in favor of Pakistan Telecommunication Authority.

5. PRICES:

- a. **The bidder should quote its rates clearly for each software separately, in the Financial Proposal in both figures and words.**
- b. The rates quoted shall remain valid for three months from the date of opening of Technical Proposal.
- c. Bid shall be in Pak rupees only and inclusive of all taxes i.e. GST etc.
- d. No transportation/carriage charges will be allowed.

6. PAYMENT PROCEDURE:

- a. No advance payment shall be made against the supply of software mentioned in this tender document. Payment of bill shall be made after supply and successful deployment of software at PTA Headquarters and issuance of satisfactory completion/stock verification certificate by PC-I.
- b. Payment shall be made after deduction of all applicable taxes i.e. Income Tax etc. as per government rules.

7. SOFTWARE:

- a. The software mentioned in this document Should be licensed with original license keys and original media.

- b. The software should be arranged through the legal channels by providing all duties/taxes (if any) levied by the Govt. and towards this end.

8. DELIVERY PERIOD:

- a. Delivery of items to be made within two weeks after issuance of supply order.
- b. Vendor will be responsible for the safe supply and deployment of software at PTA H/Qs Islamabad with the provision of at least two years free warranty / support mentioned at term 10.

9. AUTHORIZED DEALER/DISTRIBUTOR/PARTNER:

Bidder shall be Gold Partner of the relevant Antivirus company. Documentary proof required.

10. WARRANTY:

- a. Vendor will be responsible for the provision of free atleast two years warranty / support with regular software updates, , or manufacturer warranty whichever is greater.
- b. The warranty period will be considered from the date of actual date of deployment.

11. PENALTY:

- a. One (01) % of the total value of supply order will be charged as penalty (per week) on late supply of software upto a maximum of 02 weeks. (Days less than six will be considered as one week). After expiry of two weeks supply order shall stand canceled and earnest money will be forfeited.
- b. A penalty of 1% of the deposited earnest money per day will be charged if support time exceeds the one working day.

12. INTEGRAL PART:

Annex-A is part of financial proposal, whereas Annex-B and Annex-C are part of technical proposal, which may be read/filled carefully, signed and stamped by the bidder.

13. DISQUALIFICATIONS:

Offers are liable to be rejected if, there is any deviation from the instructions as laid down in the bid document i.e.

- a. Financial bid is submitted without the required earnest money.
- b. Offers are received after specified date and time.
- c. Specification and other requirements are not properly adhered to or different from those given in the tender documents.
- d. GST and NTN certificates are not attached.
- e. Service centre is not in Islamabad/Rawalpindi.
- f. Supplier is not an authorized dealer/reseller partner and warranty provider of the principal manufacturer for Pakistan.
- g. Any inferior software / spec / requirement that mentioned at Annex-B from A to G.

14. COMPANY'S PROFILE:

Annex-C has to be submitted with all the supporting documents. These documents should be arranged in the same sequence as mentioned in Annex –C part A and Part B.

15. AFFIDAVIT:

Affidavit on **Legal Paper** to the effect that the firm has not been black listed by any government/semi government/autonomous body or company.

16. RIGHTS RESERVED:

Pakistan Telecommunication Authority Islamabad reserves the rights to cancel the tender, accept or reject any tender as per PPRA rules or accept the whole or part of tender or increase or decrease the quantity of the Software / users.

17. DEMO OF THE SOFTWARE:

- a. Bidder will have to arrange demo of the quoted software for one week to prove functionalities of corporate antivirus mentioned at Annex-B, and evaluation in the actual environment.
- b. Compulsory requirements from A-G of Annex-B will be evaluated on the basis of demo, similarly marks for requirements mentioned at H of Annex-B will be given on the basis of demo

18. CHECKLIST:

- a. Earnest money in shape of bank draft/pay order. (Yes/No)
(cheques are not acceptable)
- b. Company's Profile as a part of technical proposal. (Annex C) (Yes/No)
- c. List of such projects handled with copies of supply order. (Yes/No)
- d. List of clients with telephone numbers and addresses. (Yes/No)
- e. List of employees including technical staff for this project. (Yes/No)
- f. Affidavit on legal paper for not being black listed. (Yes/No)
- g. Copies of authorized dealership/partnership etc. of the principal manufacturer for Pakistan. (Yes/No)

Director (ICT)

Financial Proposal (Bid Format):

Annex-A

Date: _____

Company Name: _____

Required Specification	Quoted Specification (With Brand Name)	Unit Price Inclusive of GST	Qty	Total Price Inclusive of GST
Supply and deployment of Corporate centralized Antivirus for 100 users, imported through proper channel including two year's free updates and onsite support			1	

Authorized Signature of bidder with seal stamp

MANDATORY TECHNICAL SPECIFICATIONS

Annex-

B(To be included in Technical Proposal) **TECHNICAL SPECIFICATIONS**

S.No.	Description	Requirement
A	Operating System Supported	Windows 2000 / 2003 /2008 /2012/ XP / Vista / 7, Linux AS 4 / 5
B	Server Applications Supported	Squid, Domino Mail Server
C	Support for Domino 7.0.1 to 9.0	Windows/Linux
D	Mobile Devices Support	Windows, Linux, MAC, Android, Windows Mobile etc.
E	Trainings	Comprehensive training for 3 persons
F	Centralized Updation Feature.	Main Antivirus computer should be updated directly from Internet and others nodes should be updated from main Antivirus computer automatically.
G	Protection Features	
1	Antivirus	Yes
2	Firewall	Yes
3	Anti phishing	Yes
4	Anti-adware	Yes
5	Antispyware	Yes
6	Anti Spam	Yes
7	Trojans Detection	Yes
8	Key loggers Detection	Yes
9	Rootkit Protection	Yes
10	Browser Hijackers Detection	Yes
11	P2P File Sharing Protection	Yes
12	Browser Intrusion Prevention	Yes
13	Network Intrusion Prevention	Yes
14	Automatic Updates at server	Yes
15	Scans USB Media	Yes
16	Scans CD/DVDs	Yes
17	Rescue/Safe Reboot	Yes
18	Parental Controls/ User Profiles	Yes
H	Security Features	
1	Network Protection	Yes
2	IM/Chat Protection	Yes
3	Social Network Protection	Yes
4	Reputation based Proactive Protection	Yes
5	Behavior based Proactive Protection	Yes
6	Custom Scan Modes	Yes
7	Application Control	Yes
8	Safe Mode/ Sandboxing	Yes
9	Privacy/ Identity Protection	Yes
10	Device Control	Yes
11	Registry Access Block	Yes
12	Bootable Recovery Tool	Yes

Note: - "A" to "G" are mandatory specifications. Security Features mentioned at H-1 to H-12 carry five (5) marks each (Total Marks=60) which will be evaluated on the basis of demo Any inferior specs of Antivirus will be rejected

Authorized Signature of bidder with seal stamp

Annex-C**Company Profile**

Part A) Mandatory Requirement				
1	Firm has to produce Sales Tax and Income Tax Registration.			
2	Firm has to produce Authorization dealer, partner, etc Certificate of the principal/manufacturer for Pakistan.			
3	Firm shall be Gold Partner/direct reseller/distributor of the relevant Antivirus company. Documentary proof required.			
4	Earnest Money enclosed.			
5	At least experience of 10,000 nodes deployment in Pakistan.			
6	Presence at Islamabad.			
Part B) General Evaluation				
Sr. #	Attributes	Max. Score	Points Earned	Criteria
1	Detail of Offices	4		Firm has sales and services offices at provincial headquarters with proof of authorized service provider from principal manufacturer. (01 points for each provincial headquarters)
2	Experience of 10,000 or above nodes deployment	10		Two (2) marks will be given for every 1000 nodes above 10,000 nodes.
3	Total strength of relevant Technical Staff (List shall be attached with name, designation, qualification and related experience).	8		Firm has more than ten relevant technical staff in Islamabad Pakistan. (8 Marks) Firm has more than five and up to 10 relevant technical staff in Islamabad Pakistan. (6 Marks) Firm has minimum five relevant technical staff in Islamabad Pakistan. (4 Marks)
4	Firm Experience (minimum three years experience required)	10		01 point will be given for each year of experience beyond three years of mandatory experience.
5	Projects completed of similar nature (documentary proof be provided i.e. Supply Orders etc.)	8		One point will be awarded for each project of same nature. (100 or more nodes in single order)
Total		40		Note: Minimum technical qualifying marks in this section are 60%, i.e 24 marks out of 40.

Total Technical Qualification Marks = (Marks of Annex-B) + (Marks of Annex-C)