



Government of Pakistan
**PAKISTAN TELECOMMUNICATION
AUTHORITY**

Headquarters, F-5/1, Islamabad, <http://www.pta.gov.pk>

TENDER NOTICE

No.ICT/05/2015

(For Software supply and deployment)

- * Sealed tenders are invited from well reputed and authorized dealers/suppliers/distributors registered with Sales Tax and Income Tax Department companies having at least 3 years of relevant business experience for Corporate Centralized Antivirus for 300 Users.
- * Tender documents can be obtained from the office of undersigned on payment of (Rs.1000/-) (Non- Refundable), in the shape of pay order in favor of Pakistan Telecommunication Authority, Islamabad. Tender documents can also be downloaded from PTA website and for which above mentioned tender fee in shape of pay order in favor of PTA will be submitted along with proposals prior to bid opening.
- * Bids under the “Single Stage Two Envelop Procedure”, along with earnest money equivalent to 2%, of total bid will be received up to 2nd September, 2015 by 10:30 A.M. Technical bids will be opened on the same day at 11:00 A.M. Technically short listed companies will be informed of the date of opening of financial bids. Any bid not accompanied by earnest money will be rejected without any right of appeal.
- * Pakistan Telecommunication Authority Islamabad reserves the rights to accept or reject any tender as per PPRA rules or accept the whole or part of tender or increase or decrease the quantity of users for software. This tender notice and tender documents are also available at PTA and PPRA websites i.e www.pta.gov.pk and www.ppra.org.pk

Deputy Director (ICT)

Ph: 9225368



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PAKISTAN TELECOMMUNICATION AUTHORITY
HEADQUARTERS F-5/1, ISLAMABAD.
[http:// www.pta.gov.pk](http://www.pta.gov.pk)

BIDDING DOCUMENTS

Pakistan Telecommunication Authority intends to purchase and deploy corporate antivirus for 300 users. Detailed specifications of above-mentioned items are provided in this document. Notice of the bids issued on PTA's/PPRA's websites is the part of this contract document.

Terms and Conditions

1. DATE AND TIME OF RECEIPT OF BIDS:

- a. Bids documents duly completed will be received on or before 2nd September 2015 up to 10:30 AM. The submission and evaluation of bids will be carried out under the "Single Stage Two Envelop Procedure". The Technical bids will be opened on the same day i.e 2nd September, 2015 at 11:00 AM in front of the bidder or bidder's representative who may choose to attend.
- b. Bids should be addressed to the Deputy Director (ICT-I) Pakistan Telecommunication Authority, Headquarters F-5/1, Islamabad.
- c. Whereby the bid will comprise of single package containing two separate sealed envelopes, one envelop will contain the "Financial Proposal" and the second envelop will contain the "Technical Proposal". Technical proposals will have 70% weightage and financial bids will have 30% weightage. Technically qualified companies will be informed to attend the financial bid opening. The financial bids of technically disqualified bidder will be returned un-opened.

2. COMPANY INFORMATION

- a. Name of Firm: _____
- b. Date of Establishment of Business _____
- c. (documentary proof of registration etc.): _____
- d. Address: _____
- e. Telephone No: _____ Fax No. _____
- f. GST Reg. No: _____
- g. National Tax No: _____

3. **EVALUATION CRITERIA**

- a. Technical bids will have 70% weightage whereas financial bids will have 30% weightage. Work will be awarded to the bidder after technical and financial bids evaluation. The bidder obtaining highest marks combining both Technical and Financial proposals will be awarded the contract.

Evaluation criteria of Technical and Financial proposals are as under.:

Technical Score = Marks obtained out of 70 as per Annex-B and Annex-C

Financial Score=

$$30 \times \frac{\text{Amount quoted by the lowest bidder}}{\text{Amount quoted by the bidder whose financial score is to be calculated}}$$

- b. The bidder should quote its rates clearly for Corporate Antivirus for 300 users, in the **Financial Proposal** in both figures and words.

4. **EARNEST MONEY:**

- a. Earnest money in the shape of pay order / bank draft in favor of Pakistan Telecommunication Authority, Islamabad amounting to 2% of the total bid **should only be attached with the Financial Proposal** (Cheques will not be accepted).
- b. **FINANCIAL BID not accompanied with earnest money will be rejected without any right of appeal.**
- c. Earnest money of successful bidder will be retained for 1 year period whereas earnest money of unsuccessful bidders will be returned within 30 days on its written request after financial bid opening.

5. **PRICES:**

- a. **The bidder should quote its rates clearly, in the Financial Proposal in both figures and words.**
- b. **Contract will be made as per the criteria mentioned at para 3(a).**
- c. The rates quoted shall remain valid for three months.

- d. Bid shall be in Pak rupees only and inclusive of all taxes i.e. GST etc.
- e. No transportation/carriage charges will be allowed.

6. PAYMENT PROCEDURE:

- a. No advance payment shall be made against the supply of software mentioned in this bidding document. Payment of bill shall be made after supply and successful deployment of software at PTA Headquarters and issuance of satisfactory completion/stock verification certificate by PC-I.
- b. Payment shall be made after deduction of all applicable taxes i.e. Income Tax etc. as per government rules.

7. SOFTWARE:

- a. The software mentioned in this document **should not be pirated.**
- b. The software should be arranged through the legal channels by providing all duties/taxes (if any) levied by the Govt. and towards this end.

8. DELIVERY PERIOD:

- a. Delivery of items to be made within four weeks after issuance of supply order.
- b. Vendor will be responsible for the safe supply and deployment of software at PTA H/Qs Islamabad with the provision of at least three year free updates / support mentioned at term 10.

9. AUTHORIZED DEALER/DISTRIBUTOR/PARTNER:

Bidder shall be authorized dealer/reseller/distributor/supplier/partner of the quoted brand.

10. SOFTWARE UPDATES:

- a. Vendor will be responsible for the provision of free updates / support for three years.
- b. The updates/support period will be considered from the date of actual date of deployment.

11. PENALTY:

One (01) % of the total value of supply order will be charged as penalty (per week) on late supply of software upto a maximum of four (04) weeks. (Days less than six will be considered as one week). After expiry of four weeks supply order shall stand canceled and earnest money will be forfeited.

12. INTEGRAL PART:

Annex-A is part of financial proposal, whereas Annex-B and Annex-C are part of technical proposal, which may be read/filled carefully, signed and stamped by the bidder.

13. DISQUALIFICATIONS:

Offers are liable to be rejected if, there is any deviation from the instructions as laid down in the bid document i.e.

- a. Financial bid is submitted without the required earnest money.
- b. Offers are received after specified date and time.
- c. Specification and other requirements are not properly adhered to or different from those given in the bidding documents.
- d. GST and NTN certificates are not attached.
- e. Supplier is not an authorized dealer/reseller partner and warranty provider of the principal manufacturer for Pakistan.

14. COMPANY'S PROFILE:

Company profile is the part of technical proposal.

15. CERTIFICATION:

The bidder should provide copies of certificates related to the product i.e. ISO certification/Gold Partner

16. AFFIDAVIT:

Affidavit on **Legal Paper** to the effect that the firm has not been black listed by any government/semi government/autonomous body or company.

17. RIGHTS RESERVED:

Pakistan Telecommunication Authority Islamabad reserves the rights to cancel the bids, accept or reject any bid as per PPRA rules.

18. CHECKLIST:

- | | | |
|-----------|---|----------|
| a. | Earnest money in shape of bank draft/pay order.
(cheques are not acceptable) | (Yes/No) |
| b. | Company's Profile as a part of technical proposal. (Annex C) | (Yes/No) |
| c. | List of such projects handled with copies of supply order. | (Yes/No) |
| d. | List of clients with telephone numbers and addresses. | (Yes/No) |
| e. | List of employees including technical staff for this project. | (Yes/No) |
| f. | Affidavit on legal paper for not being black listed. | (Yes/No) |
| g. | Copies of authorized dealership/partnership etc. of the
principal manufacturer for Pakistan. | (Yes/No) |

Deputy Director (ICT-I)

Proposal (Bid Format):**Annex-A**

Date: _____

Company Name: _____

Required Specification	Quoted Specification (With Brand Name)	Unit Price <i>Inclusive of GST</i>	Qty	Total Price Inclusive of GST
Supply and deployment of Corporate Antivirus for 300 users (300 Licenses), imported through proper channel including three year's free updates and onsite support.			1	

Authorized Signature of bidder with seal stamp

MANDATORY TECHNICAL SPECIFICATIONS **Annex-B**
(To be included in Technical Proposal) **TECHNICAL SPECIFICATIONS**

S.No.	Description	Requirement
A	Operating System Supported	Windows Server 2003 /2008 /2012/ XP / Vista / 7, Red HAT Linux 4/5/6/7, Cent OS 4/5/6/7
B	Others Supported	Anti Virus for IBM Domino Mail Server (Linux Based)
C	Support for Domino 7.0.1 to 9.0	Windows/Linux
D	Mobile Devices Support	Apple IOS,, Android, Windows Mobile etc.
E	Centralized Updation Feature.	In addition to a client directly updated from Internet, The Main Antivirus Server should be updated directly from Internet and others nodes should be updated from main Antivirus computer automatically.
F	Protection Features	
1	Antivirus	Yes
2	Firewall	Yes
3	Anti phishing	Yes
4	Anti-adware	Yes
5	Antispyware	Yes
6	Trojans Detection	Yes
7	Key loggers Detection	Yes
8	Rootkit Protection	Yes
9	Browser Hijackers Detection	Yes
10	P2P File Sharing Protection	Yes
11	Browser Intrusion Prevention	Yes
12	Network Intrusion Prevention	Yes
13	Scans USB Media	Yes
14	Parental Controls/ User Profiles	Yes
15	Anti Malware	Yes
16	Network Protection	Yes
17	Social Network Protection	Yes
18	Reputation based Proactive Protection	Yes
19	Behavior based Proactive Protection	Yes
20	Custom Scan Modes	Yes
21	Application Control	Yes
22	Safe Mode/ Sandboxing	Yes
23	Privacy/ Identity Protection	Yes
24	Device Control	Yes
25	Registry Access Block	Yes

Note: - “A” to “E” are mandatory, whereas each sub point of F contains 2 marks up to total 50 Mark

Authorized Signature of bidder with seal stamp

Company Profile

Part A) Mandatory Requirement				
1	Firm has to produce Sales Tax and Income Tax Registration.			
2	Firm has to produce Authorization dealer, partner, etc Certificate of the principal/manufacturer for Pakistan.			
3	Firm is Gold Partner of manufacturing company			
4	Earnest Money enclosed.			
5	At least experience of 2500 nodes deployment in Pakistan.			
6	Presence in Pakistan			
Part B) General Evaluation				
Sr. #	Attributes	Max. Score	Points Earned	Criteria
1	Detail of Offices	4		Firm has sales and services offices in Pakistan, with proof of authorized service provider from principal manufacturer. (04 points for presence of Office in Pakistan)
2	Support	6		Firm has 24X7 support (6 Marks) Firm has 8X5 support (4 Marks)
3	Experience of ,5000 or above nodes deployment	10		For every 500 node deployment has two point. beyond 2500 nodes
4	Total strength of relevant Technical Staff (List shall be attached with name, designation, qualification and related experience).	10		Firm has 6 or more than 6 relevant technical staff in Pakistan. (10 Marks) Firm has 3 and up to 5 relevant technical staff in Pakistan. (7 Marks) Firm has minimum 2 relevant technical staff in Pakistan. (4 Marks)
5	Firm Experience (minimum three years experience required)	10		01 point will be given for each year of experience beyond three years of mandatory experience.
6	Projects completed of similar nature (documentary proof be provided i.e. Supply Orders etc.)	10		Two points will be awarded for each project of same nature.
Total		50		

Total Technical Qualification Marks = (Marks of Annex-B) + (Marks of Annex-C)

Note: Minimum technical qualifying marks are 60% both in Annex-B & Annex-C separately.