



Government of Pakistan
**PAKISTAN TELECOMMUNICATION
AUTHORITY**

Headquarters, F-5/1, Islamabad, <http://www.pta.gov.pk>

**TENDER NOTICE
(For Spam Filter)**

No.ICT/06/2015

Sealed bids are invited from well reputed and authorized dealers/suppliers/distributors registered with Sales Tax and Income Tax Department having at least 3 years of relevant business experience for supply of Spam filter.

Bidding documents can be downloaded from PTA and PPRA websites i.e www.pta.gov.pk and www.ppra.org.pk or it can be obtained from office of undersigned. In both cases bank draft amounting to Rs. 500/- (Non- refundable), in favor of Pakistan Telecommunication Authority, Islamabad has to be submitted along with proposal(s), prior to bid opening.

Bids under the "Single Stage Two Envelop Procedure", along with earnest money equivalent to 2% of total bid price, will be received up to 17th July, 2015 by 10:30 A.M. Technical bids will be opened at PTA HQs on the same day at 11:00 A.M in presence of the bidders or their representatives who may choose to attend. Any bid not accompanied by earnest money will be rejected without any right of appeal.

Pakistan Telecommunication Authority Islamabad reserves the rights to accept or reject any tender as per PPRA rules.

Dy Director (ICT-III)
Ph: 9225361



BIDDING DOCUMENTS

Sealed bids are invited from well reputed and authorized dealers/suppliers/distributors registered with Sales Tax and Income Tax Department having at least 3 years of relevant business experience for supply of Spam Filter.

Detailed specifications of above-mentioned spam filter are provided in Annex-B of this document. Notice of the bids issued on PTA's/PPRA's websites is the part of this contract document.

Terms and Conditions

1. DATE AND TIME OF RECEIPT OF BIDS

- a. Bidding documents duly completed will be received on or before **17th July, 2015** up to 1030 AM. The submission and evaluation of bids will be carried out under the "Single Stage Two Envelop Procedure". The Technical bids will be opened at PTA HQs on the same day at 1100 AM, in presence of the bidder or bidder's representative who may choose to attend.
- b. Bids should be addressed to the Director (ICT) Pakistan Telecommunication Authority, Headquarters F-5/1, Islamabad.
- c. Whereby the bid will comprise of single package containing two separate sealed envelopes. One envelop will contain the "Financial Proposal" and the second envelop will contain the "Technical Proposal". Technical proposals will have 70% weightage and financial bids will have 30% weightage. Technically qualified companies will be informed to attend the financial bid opening. The financial bids of technically disqualified bidder will be returned un-opened. Minimum marks for qualification of opening of financial bid is 60%.

2. COMPANY INFORMATION

- a. Name of Firm _____
- b. Date of Establishment of Business _____
- c. (documentary proof of registration etc.) _____
- d. Address _____
- e. Telephone No _____ Fax No. _____
- f. GST Reg. No _____
- g. National Tax No _____

3. EVALUATION CRITERIA

- a. Technical bids will have 70% weightage whereas financial bids will have 30% weightage. Work will be awarded to the bidder after technical and financial bids evaluation. The bidder obtaining highest marks combining both Technical and Financial proposals will be awarded the contract.
- b. If two or more bidders obtain equal marks in aggregate in Technical & Financial proposals, then the contract will be awarded to the one having lowest financial bid.

Evaluation criteria of Technical and Financial proposals are as under:

Technical Score = Marks obtained out of 70 as per Annex-C

Financial Score=

$$30 \times \frac{\text{Amount quoted by the lowest bidder}}{\text{Amount quoted by the bidder whose financial score is to be calculated}}$$

4. **EARNEST MONEY**

- a. Earnest money in the shape of pay order / bank draft in favor of Pakistan Telecommunication Authority, Islamabad amounting to 2% of the total bid amount **should only be attached with the Financial Proposal** (Cheques will not be accepted). Certificate regarding deposit of 2% earnest money **must be attached** with Technical Bid.
- b. **FINANCIAL BID not accompanied with earnest money will be rejected without any right of appeal.**
- c. Earnest money of successful bidder will be retained till warranty period whereas earnest money of unsuccessful bidders will be returned after award of supply order to successful bidder.
- d. In case of cancelation of Supply Order due to default of the supplier, the earnest money shall be forfeited in favor of Pakistan Telecommunication Authority.

5. **PRICES**

- a. **The bidder should quote its rates clearly in Pak Rupees in the Financial Proposal in both figures and words as per format attached at Annex-A**
- b. The rates quoted shall remain valid for three months from the date of opening of Technical Proposal.
- c. Bid shall be in Pak rupees only and inclusive of all taxes i.e. GST etc.
- d. No transportation/carriage charges will be allowed.

6. **PAYMENT PROCEDURE**

- a. No advance payment shall be made against the supply of equipment / software mentioned in this bidding document. Payment of bill shall be made after delivery of the equipment /software at PTA Headquarters and issuance of satisfactory completion/stock verification certificate by PC-I.
- b. Payment shall be made after deduction of applicable taxes i.e. Income Tax etc. as per government rules.

7. EQUIPMENT / SOFTWARE

- a. Spam filter should be new, not used or refurbished. The components of the Spam filter should be assembled by the manufacturer.
- b. Spam filter and its software should be arranged through the legal channels by providing all duties/taxes (if any) levied by the Govt. and towards this end.

8. DELIVERY PERIOD

- a. Delivery of items to be made within six (06) weeks after issuance of supply order.
- b. Vendor will be responsible for the safe supply of equipment / software at PTA H/Qs Islamabad with the provision of at least three years free warranty / support mentioned at term 10.

9. AUTHORIZED DEALER/DISTRIBUTOR/PARTNER

Bidder shall be an authorized dealer/reseller/distributor/supplier/partner of the quoted brand/manufacturer OR the bidder can also be an authorized reseller of an authorized distributor/dealer/partner etc. Certificate of dealership or any other proof from the manufacturer is required in the name of the authorized dealer of the manufacturer.

10. WARRANTY

- a. Vendor will be responsible for the provision of free atleast onsite warranty / support with labour and parts for period of three years or manufacturer warranty whichever is greater.
- b. The warranty period will be considered from the date of actual date of delivery of IT equipment.

11. PENALTY

- a. One (01) % of the total value of supply order will be charged as penalty (per week) on late supply of equipment upto a maximum of six (06) weeks. (Days less than six will be considered as one week). After expiry of six (06) weeks supply order will stand canceled and earnest money will be forfeited.

- b. A penalty of 1% of the earnest money per day will be charged if the faulty hardware replacement time exceeds the time mentioned, in the certificate provided as per Annex-C- part B-(3), **during the warranty period.**

12. INTEGRAL PART

- a. Annex-A is part of financial proposal which may be read/filled carefully, signed and stamped by the bidder and is to be submitted with the envelop containing the financial proposal
- b. Annex-B and Annex-C are part of technical proposal(s) which may be read/filled carefully, signed and stamped by the bidder and are to be submitted with the technical proposal envelop.

13. DISQUALIFICATIONS

Offers are liable to be rejected if, there is any deviation from the instructions as laid down in the bid document i.e.

- a. Financial bid is submitted without the required earnest money.
- b. Offers are received after specified date and time.
- c. Specification and other requirements are not properly adhered to or different from those given in the bidding documents.
- d. GST and NTN certificates are not attached.
- e. Supplier is not an authorized dealer/reseller/distributor/partner and warranty provider of the principal manufacturer for Pakistan as per section 9 of this document.
- f. Any inferior product / specs / requirement that mentioned at Annex-B.

14. TECHNICAL EVALUATION CRITERIA/COMPANY'S PROFILE (ANNEX-C)

Annex-C has to be submitted with all the supporting documents. These documents should be arranged in the same sequence as mentioned in Annex –C.

15. AFFIDAVIT

Affidavit on **Legal Paper** to the effect that the firm has not been black listed by any government/semi government/autonomous body or company.

16. RIGHTS RESERVED

Pakistan Telecommunication Authority Islamabad reserves the rights to cancel the bid, accept or reject any bid as per PPRA rules or accept the whole or part of bids.

CHECKLIST

- | | | |
|-----------|---|----------|
| a. | Earnest money in shape of bank draft/pay order.
(cheques are not acceptable) | (Yes/No) |
| b. | Company's Profile as a part of technical proposal. (Annex C) | (Yes/No) |
| c. | List of such projects handled with copies of supply order. | (Yes/No) |
| d. | List of clients with telephone numbers and addresses. | (Yes/No) |
| e. | List of employees including technical staff for this project. | (Yes/No) |
| f. | Affidavit on legal paper for not being black listed. | (Yes/No) |
| g. | Copies of authorized dealership/partnership etc. of the
principal manufacturer for Pakistan. | (Yes/No) |
| h. | Specification and other requirements are met | (Yes/No) |

Dy Director (ICT-III)

Date _____

Company Name _____

Required Specification	Quoted Specification (With Brand Name)	Unit Price <i>Inclusive of GST</i>	Qty	Total Price Inclusive of GST
<u>Spam filter</u> 1. Domain: Support 500 domains 2. Message Log Storage: At least 24GB or more 3. Quarantine Storage: at least 60GB or more 4. Active email users: support 1000 to 5000 active email users 5. Redundant Disk Array (RAID): RAID Supported 6. Warranty: Three Years Comprehensive warranty including hardware and firmware, Spam, virus and malware updates <u>All specs as per detail mentioned in the technical bid in accordance with Annex-B</u>			1	

Authorized Signature of bidder with seal stamp

Any inferior specs of Spam filters will be rejected

FINANCIAL BID not accompanied with earnest money will be rejected without any right of appeal.

TECHNICAL REQUIREMENTS FOR PURCHASE OF SPAM FIREWALL

S.No	Feature	Requirements
01	Domain	Must support 500 domains
02	Message Log Storage	Must be at least 24GB
03	Quarantine Storage	Must be at least 60GB
04	Active email users	Must support 1000 to 5000 active email users
Hardware		
05	Chassis Type	1U Mini Rack mount
06	Redundant Disk Array (RAID)	Must be RAID Supported
Features		
07	Compatibility	Compatible with all email servers
08	OS	Hardened and secure OS
09	Email Filtering	Must support Outbound Email filtering
10	Email Encryption	Must support Email encryption
11	Protection	Must Support cloud protection layer
12	Quarantine	Must Have Per user settings and quarantine
13	Syslog Support	Must have syslog support
14	Clustering	Must support clustering & Remote clustering
15	Domain setting	Must support per domain setting
16	Single Sign-On	Must support Single Sign-On
17	SNMP/API	Must Have SNMP/API Support
18	DOS Protection	Must have the capability to block DDoS attacks
19	E mail Spooling	In an event of Mail Server outage, mails shall be spooled in cloud protection layer for up to 96 hours
20	Sender Policy Framework/DKIM	Must Support SPF/DKIM for Lotus Domino
21	Content Filter	Must Support Content Filter
22	Password Protected Archives	Must have the capability to block or quarantine password protected archives for each user
23	Quarantine management	The user must see the quarantine report and then shall be able to release the legitimate e mail if any
24	Attachment File type Filters	Must have the ability to Block or quarantine attachment files like .exe, scripts, ms word etc
25	Warranty	Three years
26	Updates	Three years for firmware and spam/virus / malware database

Technical Evaluation Performa

Part A) Mandatory Requirement				
1	Firm has to produce Sales Tax and Income Tax Registration.			
2	Firm has to produce Authorization dealer, partner, etc Certificate of the principle/manufacturer for Pakistan.			
3	Firm has to minimum three years experience			
Part B) General Evaluation				
Corporate Profile				
Sr. #	Attributes	Max. Score	Points Earned	Criteria
1.	Dealership	10	10	Highest Level like Diamond Partner
			8	Second Level like Platinum Partner
2.	Individual certification from Manufacturer	10	10	(5) Five points for each certified engineer from Hardware manufacturer
3.	Total strength of relevant Technical Staff	10	10	Firm has more than and equal to Ten (10) relevant technical staff in Pakistan.
			7	Firm has between five (05) to nine (09) relevant technical staff in Pakistan.
			5	Firm has between One (01) to four (04) relevant technical staff in Pakistan.
4.	Replacement Time for Fault under warranty equipment/parts Certificate has to be produced	15	15	1 week
			10	From 2 to 3 weeks
			5	4 weeks
5.	Projects of the similar nature completed (Documentary proof and references are required)	15		Three points will be awarded for each project of same nature on provision of supply order/certificate in each category
6.	Firm Experience	10	10	Two points (2) will be given for each year of experience beyond three years of mandatory experience
Total		70		

Minimum technical qualifying marks are 60% in above table whereas specifications of equipment i.e Annex "C" shall be compulsory.

***All supporting Documents to be attached for all relevant pages of Annex-C.**